

**Thursday, 19th April 2018, 6.30 in Clutton Village Hall**

**Minutes of the Clutton Station Park sub-committee meeting**

Public submissions: None

Present: D Worskett (Chair), A Hillier, Mr C Gibbs, Sophie Piddock, D Phillips, J Bush, O members of the public

**Item**

**Action**

SP15/18 Apologies were received and accepted from D Veale.

SP16/18 The minutes from the last meeting on Thursday 5<sup>th</sup> April were accepted.

SP17/18 We had all looked at the quotation from A Brookes for the layout and topology survey. It was agreed to accept this quote and proceed without delay.

We looked at the second quote from Ground investigations, which is £3540.00.

A Hillier said that any infill on the site would have been instigated by a previous Parish Council. He believes the 'controlled fill' work would have been carried out in the 60's or 70's. He will ask his contact at Ground Investigation if he can give us more details about the dates and possibly the materials used so that Helen could look this up in the parish records

AH, HR

We were unsure if we needed a second quote for this work and will confirm with H Richardson  
A Hillier said that he could obtain a second quote if it was needed.

HR

Mr Gibbs said that if, after this survey was carried out, contaminants are found it may be possible to re-negotiate the price of the land with BANES.

D Worskett proposes that we go ahead with the first survey, then apply for the funding, then, before we sign to purchase the land, we will have the second survey. This was unanimously agreed.

SP18/18 D Worskett read the advice on Community Engagement from D White (ALCA) and felt that we should formally seek the views of the school, Scout hut users and Cabin users

We all looked at the draft consultation questionnaire. This questionnaire is not to ask people if they agreed to the Parish Council purchasing the land. It is to find the views of as many residents of the village as possible as to how the area could be used and what facilities are needed / wanted. Many suggestions were made to make the questionnaire as useful as possible. J Bush will incorporate those changes into the draft and email it to all members of the sub-committee for further input. She will also look at Survey Monkey and load the questionnaire onto that site.

JB

SPiddock will email J Bush a phot that could be used on the front cover.

SP

C Gibbs has agreed with the Scout and Explorer's Leaders that they will deliver the questionnaires. It was agreed that Clutton School and The Railway Inn would be good places for people to return the completed questionnaires. S Piddock will ask The Railway and The School.

SP

We are hoping that the questionnaire will be agreed and printed by the next meeting of the Sub-committee and will be delivered w/c 14<sup>th</sup> May. The questionnaires to be returned by 1st June ready for analysis at the next sub-committee meeting.

SP19/18 D Worskett reported to the sub-committee about the £39400.00 CIL money from Maynard Terrace which is to be used specifically for a green space in the vicinity of the development. This is

the only site that would qualify. We are not sure if this money can be used to purchase the site and will ask the Clerk to verify this.

HR

At the last Parish Council meeting J Bush asked about cutting back the brambles and undergrowth that is encroaching onto the grassed area. She was advised to raise the issue at this sub-committee meeting but it was agreed by all present that the general maintenance of Station Park is not within the remit of this sub-committee and is the responsibility of the full Parish Council meetings. However D Phillips did say he would speak to Primrose Maintenance and ask them to make sure they trim the undergrowth back to the edge of the grassed area.

DP.

The meeting closed at 7.40pm and the next meeting is on the 3<sup>rd</sup> May at 6.30pm