

Clutton Parish Council

Monday 20th July 2020 Virtual Meeting on Zoom

Minutes of the monthly meeting of the Parish Council

Present: Councillors S. Barran, J Bush, D Hayward, R Naish, A Parfitt, T Starr, N Skinner, D Veale, K Warrington, G Williams (Chair), S Davis (Ward Councillor) and Mrs H Richardson (Clerk) and 0 members of public

Item	Public Submissions: None	Action
110/20	Apologies were received from Ian Myatt and there were no declarations of interest.	
111/20	The minutes of the meeting on Monday 15 th June were approved.	
112/20	It was reported that there were no matters arising from last month's minutes that are not covered on the agenda for this meeting.	
	<u>Planning Consultations:</u>	
113/20	a) 20/02258/FUL: 7 The Mead Clutton: Erection of a new self-contained dwelling, constructed as an extension to a host dwelling, following demolition of an existing detached garage. The Parish Council resolved that they had no objection to the development provided that there are enough parking spaces to meet the B&NES requirement for parking spaces, excluding the garage (CNP20) b) 20/02027: Parcel 2015 Northend Lane: Siting of a static caravan for an agricultural worker. The Parish Council resolved that they had no objection to this application, but request that a condition be put on any permission that it is a temporary building and will be reviewed after a number of years.	
114/20	<u>Planning Decisions:</u> None	
	<u>Finance, Legal, HR & Admin</u>	
115/20	The Internal Auditors report was received & Accepted	
116/20	The Annual Governance Statement was approved & signed	
117/20	The Accounting Statement for YE 31 March 2020 (unaudited) section 2 was approved & Signed.	
118/20	The monthly finance report and payment for July were approved. The Parish Council discussed the arrangements for the previously approved allowance for the village operative. It was agreed that the allowance should either be paid through payroll and subject to tax & NI or the allowance could be paid up against relevant receipts at the end of the year. The Clerk would discuss with the Village Operative.	
119/20	It was resolved that the public rights inspection period was approved as 27 th July to 11 th September	
120/20	The Parish Council resolved to accept the insurance quote from the BHIB. The updated asset register would be sent to the insurer.	
121/20	The Parish Council reviewed the NALC draft code of conduct and agreed that they were happy with the document and there was no need to comment.	

- 122/20 The Parish Council considered the proposal from ALCA to increase the cost of subscription by 10% each year for the next three years, as it is running at a loss and costs less than many other county associations. The Parish Council had no objection.

Parks, Open Spaces & Environment

- 123/20 The Parish Council reviewed the RoSPA playsafety inspection report. The Parish Council approved £190 to repair the surface under the swing, but the contractor would be asked to place the reinforced pad under both swings and provide a warranty.

The village operative has been asked to review the report and propose which issues he can address and which issues need external contractors, once received the clerk will take forward.

It was reported that the Cone Climber has already been fixed once, when bolts came loose, but it has broken again. The installers are due back on the 6th August, but the clerk would contact them to express our disappointment.

It was suggested that the Ward Councillor may be able to allocate funds towards some fitness equipment to promote healthy lifestyles.

Highways, Rights of Way & Infrastructure

- 124/20 Representatives of the Parish Council would meet with Gary Peacock (B&NES Highways) to review the highways issues raised throughout Station Road.

- 125/20 The Parish Council resolved to press ahead with plans to install a gate on the strip of parish land which runs behind the play area. A resident has allowed ducks to use the land and so will be asked to remove their ducks. A further discussion will take place in September, reviewing the previous discussion regarding this land and agreeing a future plan.

- 126/20 This month the village operative would be asked to install the gate by the play area, and cut back foliage covering road signs.

Community Engagement

- 127/20 It was resolved that the Parish Council would formally recognise everyone that has shown extra kindness throughout the pandemic. RN to co-ordinate and would ask residents for nominations.

Correspondence

- 128/20 a) Resident: Grass cutting at St Augustine's Church. A resident expressed disappointment at the Parish Council's decision to not grant funding for cutting the church grass this year. The clerk had disclosed the advice provided by NALC advising against providing funding for churches and explained that if the official advice changed the Parish Council's decision would reconsider their decision.

b) Resident: The Warwick Arms. A resident asked the Parish Council to advise the new owners of the Warwick Arms to obtain the correct permissions to open the café as planned and to support subsequent planning applications to open the café. The Ward Councillor has been in conversation with the new owners and offered to speak to them to clarify.

c) Resident: Concern over motorbikes using the old railway

A resident asked the Parish Council to investigate motorbikes constantly using the railways track most days and creating lots of noise. It was suggested that the resident should keep a diary of incidents and the Ward Councillor offered to follow up the complaint if they contact her.

129/20 The **Ward Councillor** reported that most her points had been covered on the agenda, but stated that a resident had contacted democratic services asking about the consultation for the Local plan. She has dealt with an enforcement issue and she had also forwarded some information regarding the reopening of village halls.

130/20 a) Clutton United Charities Trustees had a zoom meeting and are progressing but plans for the 400th anniversary were stalled by Covid – they would be releasing information online to co-inside with the anniversary.

b) It was reported that the Village Hall Committee had not applied for the business interruption grant against the wishes of the Parish Council representatives on the committee. The grant has been re-opened for applications for a short time, but they would not reconsider making an application. As Custodian Trustees, the Parish Council cannot get involved in the management of the Village Hall, other than having their representative on the Management Committee, The Parish Council representative had consistently voted in favour of applying for the grant to allow the committee to make the necessary arrangements to make the Hall Covid Safe and financially viable. The Committee had met to consider the re-opening of the hall but had deferred any decision until August.

c) The Flood wardens reported that workmen have been working on the overflowing drains by the sidings. Several drains on Clutton hill had been cleared, but some still needed to be cleared. It was suggested that a sweeper should be requested on Fix my street, prior to the rest of the drains being cleared.

d) The Allotment association reported that work on the bamboo was continuing, The allotment awards would be announced in August. Allotments are taken and there is still a waiting list.

131/20 The Clerk reported that a resident has been dealing direct with B&NES regarding problem parking in the turning circle at Tynings. B&nes had offered the introduction of a waiting restriction in the next traffic regulations order for this area.

A resident contacted the Clerk regarding their boundary fence onto the park. The fence is the resident's responsibility and so we have no restrictions on the type of fence, however they would not be allowed to install a gate without permission from the Parish Council.

Notification had been received that the planning application for an additional dwelling at three ways has been referred to committee and a representative of the Parish Council would be speaking.

The Parish Council had received their anti-littering signs from B&NES and had been put up by the village operative.

Jenny Bush had volunteered to join the B&NES Carbon Foot-printing working

group.

It was reported that the tree inspection had been booked for the 9th July (weather permitting), but the report had not yet been received.

Following the Aly Wern's resignation, B&NES have now notified the Parish Council that we are free to co-opt.

The Clerk had received several complaints about confusing road signs put up by CURO in their new development. Addresses on Frances Row were being confused with corresponding numbers on Maynard Terrace as there was no sign for Frances Row and a misleading sign for Maynard Terrace had been put up by the new houses. The Clerk would contact CURO & B&NES.

The meeting finished at 9.41pm

The next meeting is scheduled to take place on Monday 21st September 2020 7.30pm.