

Clutton Parish Council

Monday 20th April 2020 Virtual Meeting on Zoom

Minutes of the monthly meeting of the Parish Council

Present: Councillors S. Barran, J Bush, D Hayward, I Myatt, R Naish, A Parfitt, T Starr, N Skinner, K Warrington, G Williams (Chair), S Davis (Ward Councillor) and Mrs H Richardson (Clerk) and 0 members of public

Item	<i>Public Submissions: None</i>	Action
62/20	Apologies were received from Aly Akroyd & David Veale. There were no declarations of interest.	
63/20	The minutes of the meeting on Monday 16 th March were approved.	
64/20	It was reported that there were no matters arising from last month's minutes that are not covered on the agenda for this meeting.	
	<u>Planning Consultations:</u>	
65/20a	<u>20/01204/FUL. The Bungalow, Broomhill Lane. Proposed remodelling of front access drive and erection of detached garage building.</u> The Parish Council resolved that they have no objection to proposals.	
65/20b	<u>20/01350/ADCOU. Sleight Farm, Stowey Road. Prior approval request for change of use from Agricultural Building to 1 no Dwelling (C3) and for associated operational development.</u> The Parish Council resolved not to comment on this application as it outside of the Parish Boundary.	
	<u>Planning Decisions:</u>	
66/20a	20/00108/FUL. Warwick Arms, Upper Bristol Road. Change of use of existing public house (A4 Use) to offices (B1 Use). PERMIT	
67/20	The Parish Council resolved to form a working group (RN, GW, KW & SB) to discuss the B&NES consultation for the Local Plan Partial Update and draft statement of Community Involvement, to make recommendations to full council next meeting.	
	<u>Finance, Legal, HR & Admin</u>	
68/20	The Finance reports and payments for April were approved. It was agreed that the Village Operative would check the new play equipment before the final payment was sent.	

Clutton Parish Council			
Financial information for the meeting to be held on 20th April 2020			
Cashbook balance reported March Meeting		£	39,642.35
plus Receipts since last meeting			
		£	-
less Payments March Meeting			
Cheques per March Meeting	£	3,397.42	
dd NEST March	£	109.52	
		£	3,506.94
Balance per Cashbook at 1/4/2020		£	36,135.41
Receipts due			
		£	-
Available before April cheques		£	36,135.41
Cheques to be signed on 20/4/2020			
Salary Cheques		1,998.81	April
HMRC		411.84	Tax & NI
SSE Enterprise		111.25	Lighting Maintenance
Playforce		2,474.78	Final Invoice for new equipment
Greenways Grounds Maintenance		24.40	Dog bin service 9/3/20
Payman.co.uk		64.80	Payroll Processing
AICA		304.53	Alca Subscription
H Richardson reimburse		110.40	Expenses, Survey monkey, Mileage, stamps
		£	5,500.81
Balance at bank after this months cheques		£	30,634.60
less ringfenced			
Legal Fees		1600.00	
S106 Open Spaces		11212.00	(39300 less 28088 for purchase of
		£	12,812.00
		£	17,822.60

Cllr Jenny Bush left the meeting.

Parks, Open Spaces & Environment

69/20 It was reported that new play equipment had been installed and Payment would be sent once the Village Operative had inspected the installation. The Parish Council approved expenditure for more bark to be placed around the equipment.

70/20 The Parish Council approved expenditure of £56 to become members of the National Allotment Society.

Highways, Rights of Way & Infrastructure

71/20 It was reported that the Village Operative was still continuing to work to keep the streets litter free and had noticed a reduction in the amount of litter on the streets, particularly in Marsh Lane where several businesses had closed. He would also be asked to cut back overgrown hedges, look at the bottom of Church Lane once Wales and West utilities had finished their work, put some grass seed down in Station Park. He would also be asked to cut the village green as B&NES were unlikely to do it.

Community Engagement

72/20 It was reported that 50 residents had volunteered to help other residents during the Covid 19 outbreak, AA & JB were co-ordinating the response and referring anyone that required more assistance to 3SG.

Cllr Rosemary Naish, Tony Starr, & Ian Myatt left the meeting.

- 73/20 The **Ward Councillor** reported following some negative press regarding support for residents during the Covid 10 outbreak, she had spoken to key figures in the B&NES Council to make sure they were aware of how well prepared the Parish were.
She is continuing to monitor an enforcement issue within the Parish
The Council are working to re-instate green bin collections as soon as possible.
Verge cutting is starting again, particularly where cutting will help to enable wider paths for social distancing.
There has been no progress on the Traffic monitoring through the village but she will chase.
- 74/20 a) Clutton United Charities Trustees reported that they were working on some content for the website.
b) The Village Hall committee representatives reported that the Village Hall is closed and that details of a government grant available due to the lockdown had been forward to the committee.
c) The Flood wardens reported no floods this month
d) The Allotment association the next people on the waiting list would be contacted regarding available plots, there had been lots of new interest in allotments during the lockdown. Allotment letters would be sent out shortly.
- 75/20 The Clerk reported that NALC would be advising on updates to standing orders regarding virtual meetings.
The Contract with SSE street lighting has now expired and the consortium was talking with B&NES to assign a new contractor.
She had been liaising with Thatcher & Hallam regarding the new leases at Station Park and would arrange a meeting for the Station Park Committee to discuss details.
Wales & West Utilities had promised a road sweeper for Tuesday 21st April, which would also be their last day of work.
Legislation had been passed to delay the audit arrangements by two months, PKF littlejohn had published this years AGAR, but still haven't produced the instructions.
The Dog bins had been emptied & Sealed as the contractor was unable to empty them.

The meeting finished at 8.30pm

The next meeting is scheduled to take place on Monday 18th May 2020 7.30pm.