

Clutton Parish Council

Monday 17th February 2020 in the Village Hall

Minutes of the monthly meeting of the Parish Council

Present: Councillors S. Barran, J Bush, D Hayward, I Myatt, R Naish, A Parfitt, D Veale, N Skinner, K Warrington, G Williams (Chair), S Davis (Ward Councillor) and Mrs H Richardson (Clerk) and 3 members of public

Item		Action
	<p>Public Submissions. -Two residents spoke in opposition to the application at 15 The Mead. The applicants were appealing against B&NES' decision to refuse the planning application. The Parish Councils previous consultation response opposing the development would be considered by the inspector. If anyone had any new information regarding the application they should contact the Clerk.</p> <p>-A resident spoke in Support of Planning Application 19/03954/FUL Cooks Hill Garage saying it would be an improvement to the area.</p> <p>-The Agenda for the Planning Application 19/03954/FUL Cooks Hill Garage explained the amendments to the previously approved application.</p> <p>-A representative from Clutton with Cameley PCC said he had submitted a grant application for the Parish Council to consider, but it had not been received by the Clerk.</p>	
18/20	Apologies were received from Ian Myatt and Declarations of Interest were received from Rosemary Naish, Karen Warrington, Tony Parfitt and Neil Skinner for Item 28/20	
19/20	The minutes of the meeting on Monday 20 th January were approved.	
20/20	It was reported that there were no matters arising from last month's minutes that are not covered on the agenda for this meeting.	
	Planning Consultations:	
21/20a	19/03954/FUL: Cooks Hill Garage, Cooks Hill. Erection of a pair of semi-detached dwellings. The Parish Council resolved to SUPPORT the application and submit similar comments to the previously approved application.	
21/20b	19/05110/FUL: Three Ways, Station Road. Erection of a single storey 2 bedroom dwelling adjacent to existing bungalow. The Parish Council resolved to OBJECT to the application as it was overdevelopment of the plot and would obstruct sight lines at the Junction of Venus Lane and Station Road.	
21/20c	20/00361/FUL: 14 Warwick Gardens. Erection of 2no single storey extensions to provide new entrance, utility room, shower room and new bedroom suite. The Parish Council agreed that they had NO OBJECTION to this application	
	Planning Decisions:	
22/20a	To receive a report on planning decisions received since the last meeting: 19/04951/FUL: The Laurels, Station Road. The Erection of a new detached dwelling in the garden of the Laurels. PERMIT	
	19/05381/FUL: Birch Tree Cottage, 145 Greensbrook. Erection of first floor side extension, single storey rear extension and replacement porch. PERMIT	
	Finance, Legal, HR & Admin	
23/20	The Finance reports and payments for February were approved.	

Financial information for the meeting to be held on 17th February 2020			
Cashbook balance reported January Meeting		£	49,469.05
plus Receipts since last meeting			
		£	-
less Payments December Meeting			
Cheques per January Meeting	£	3,049.59	
dd NEST December	£	109.52	
		£	3,159.11
Balance per Cashbook at 10/01/2020		£	46,300.87
Receipts due			
		£	-
Available before February cheques		£	46,300.87
Cheques to be signed on 17/2/2020			
Salary Cheques		1,990.05	February
HMRC		411.64	Tax & NI
Greenways Grounds Maintenance		771.30	Large dog bin plus emptying for January
Information Commissioner		40.00	Data protection Fee Renewal
Playforce		2,472.78	50% of works for Coneclimber
ARB Environmental		500.00	Removal of Spider & Wigwam
Jenny Bush Reimburse		329.00	Circular picnic table for allotments
Peter Rogers reimburse		7.20	Mileage
H Richardson reimburse		119.85	Expenses, Survey monkey, Mileage & Paper
		£	6,641.82
Balance at bank after this months cheques less ringfenced		£	39,659.05
Legal Fees		1600.00	
S106 Open Spaces		11212.00	(39300 less 28088 for
		£	12,812.00
			£26,847.05

24/20 The Parish Council agreed to divert the Parish Council PO Box to Rosemary Naish and renew the PO BOX for one more year. A new PO BOX would be set up for the Clerks address in conjunction with the other Parish Councils the Clerk manages.

25/20 The Parish Council adopted the amended Safeguarding Policy.

Parks, Open Spaces & Environment

26/20 It was reported that the Station Park Committee had met and had been advised by the Scouts & The Playgroup that the Heads of Terms for the lease to Station Park were acceptable in principle, and once the Scouts had submitted their preferred wording for the name of their organisation the lease could be drawn up. The Station Park Committee were planning a site walk around on the 28th February to plan the schedule of improvement works.

27/20 Having consulted another Parish Council with the same equipment it was agreed to go ahead with the installation of the Cone Climber with bark as the safety surface. It was reported that the tyre tracks across the grass of the football field were being caused by the contractor working on the Old Sorting office. The Clerk would contact the owner of the property to ensure access across the field was stopped and that the damage was repaired.

28/20 The Parish Council received an update on the review of the allotment agreements and policy and approved the recommendations outlined in the report. The draft allotment agreement and allotment policy would be circulated for approval at the March Meeting. A proposal for a new pricing structure for rents would also be

circulated which would ensure that the allotments could be run on a cost neutral basis so as not to impact residents that do not have allotments.

Highways, Rights of Way & Infrastructure

- 29/20 The Parish Council resolved to join the collective of Parish Councils negotiating a combined agreement for street lighting maintenance with the contractor appointed by B&NES following their full tender process.
- 30/20 It was reported that the Highways Manager had confirmed that the resurfacing of Station Road had been bundled with Clutton Hill and the review of the Maynard Terrace Junction, within the Budget. They were still to carry out the Stage 3 Safety Audit on the Maynard Terrace reprioritised Junction. The Speed monitoring had been included in the 2020-21 Budget and would be carried out this year. The Cabinet Member has £200,000 for Low traffic Neighbourhoods and £150,000 for Walking / cycling routes and so it these funds would be targeted to make improvements to Station Road. Double Yellow Lines had been installed at the top of Station Road, but someone was still parking on the pavement behind the double yellow lines. Additional bollards have been installed to prevent this. Drainage on Clutton Hill and Lower Bristol Road would be prioritised. It was reported that the village operative had moved the dog bin from the top of the Avenue to the footpath by the Warwick Arms. He had cleared debris left by the floods and weeded the pavements around Warwick Gardens. He had also cleared blocked drains on Clutton Hill. This month he would be asked to clear debris following more floods, and to defer building the wall around the water meter until the leak had been fixed.

Community Engagement

- 31/20 The working group reviewed the Community Engagement Policy and recommend no changes. The Working group is planning an event in the spring to showcase all the different groups and community organisations on offer in the village but this has been put on hold due to illness.
- 32/20 The Parish Council agreed to plan a VE Day celebration on Friday 8th May to include ringing the church bells, a WW2 type tea in the Village Hall, an exhibition showing the official rations for a week, and traditional Children's games. A formal costed proposal will be presented at the March Meeting.
- 33/20 It was agreed that the Clutton Clean-up would take place on Sunday 15th March. Volunteers should meet at Station Park at 10am. Litter pickers had been ordered and B&NES would Collect the gold bags following the event. The event is part of the National Campaign 'The Great British Spring Clean' organised by Keep Britain Tidy.

Correspondence

- 34/20a The Parish Council received notification from B&NES regarding the Consultation for the West of England's Bus Strategy. Individuals should be encouraged to respond at travelwest.info/projects/transport-consultations/west-of-england-bus-strategy.
- 34/20b The Parish Council received notification from B&NES regarding the Consultation for local cycling and walking infrastructure. Individuals should be encouraged to respond at travelwest.info/projects/transport-consultations/west-of-england-

Clerk

- 34/20c The Parish Council received an invitation to view the proposed alterations to Clutton Depot. Several Councillors attended and would wait for the planning application to be submitted before they passed comment. Clerk
- 35/20 The **Ward Councillor** reported that B&NES have voted to withdraw from the Joint Spatial Strategy, and if Bristol did not withdraw within 3 months they would be automatically withdrawn so that B&NES could then continue with plans to update the Local Plan. Parishes would be contacted soon with timetable for proposals for the new plan to be published in the Summer, Submitted 2021 and adopted 2022. Neighbourhood Plans would be encouraged to include proposals that support zero carbon developments.
She is still pursuing one enforcement case which is currently with the Legal Team B&NES have looked at the condition of the road surface in the layby on Upper Bristol Road and have no plans to upgrade the surface.
The Landlady of the Railway Inn has asked for direction signs to the pub and would submit details of the request for the next meeting.
- 36/20 a) Clutton United Charities are still working on plans for their 400th Anniversary on 24th October and will be launching a new webpage and new logo. They will have a presence at the flower show.
b) The Village Hall committee representatives had nothing to report.
c) There had been lots of surface water in the recent heavy rain and gardens had flooded in Maynard Terrace. Clutton Hill continued to be a problem.
d) The Allotment association reported that there still appeared to be a leak around the water meter and the notice board had been installed. Unfortunately someone had already graffitied the noticeboard.
- 37/20 The Clerk reported that she had attended the B&NES Clerks networking meeting on the 31st January and circulated correspondence regarding the signage requested by the Railway Inn. Clerk

The meeting finished at 9.10pm

The next meeting will take place on Monday 16th March 2020 7.30pm in the Village Hall.