

Clutton Parish Council

Clerk: H Richardson, Tel: 07899970173
Email: Clerk@clutton.org.uk Website: www.clutton.org.uk

Minutes of the monthly meeting of the Parish Council Monday 16th November 2020 Virtual Meeting on Zoom

Present: Councillors J Bush, D Hayward, R Naish, A Parfitt, N Skinner, T Starr, D Veale, K Warrington, G Williams (Chair), S Davis (Ward Councillor) and Mrs H Richardson (Clerk) and 0 members of public

102.1. Apologies for Absence - S Barran

102.2. Declarations of Interest received from Neil Skinner (102.4c), Jenny Bush (102.9b)

102.3. Minutes:

- a) The Minutes of the meeting held on Monday 19th October were **approved**.
- b) Matters arising from the decisions of the last meeting:
 - Draft Website Accessibility Statement has been reviewed by webmaster, but was not received in time to include in this months agenda.(101.8c)
 - The Village Operative has purchased a leaf blower costing £229 inc VAT

102.4. Planning:

- a) Karen Warrington & Neil Skinner were appointed onto the planning working group and it was agreed that Neil Skinner would attend the ALCA training course, 'Planning in plain English'.
- b) Stephen Barran was appointed as Lead Councillor for Planning.
- c) Planning Consultations:
 - i. 20/03832/FUL: 1 Church Square. Proposed two storey one-bedroom dwelling with parking following demolition of garage & stone shed.
The Parish Council agreed that they had no objection to this infill application
 - ii. 20/04135/FUL: Rowan, Station Road. Erection of single storey extension and garage. The Parish Council had no objection to this application as the extension replaces an existing extension.
- d) To report B&NES decisions for the following Applications:
 - i. 20/03210/FUL: The Flat, Valley View, Venus Lane. Conversion of ground floor shop into 2 bed dwelling and erection of extension - PERMIT
 - ii. 20/02983/FUL: Parcel 9820, Clutton Hill, Clutton. Erection of agricultural building and hardcored area. PERMIT
- e) The Parish Council received an update on the timetable for the Neighbourhood Plan review. It was reported that now was the time to move the revision of the Neighbourhood Plan forward, so that it could be completed just after the new Banes local plan. The Parish Council approved the upgrade of the Neighbourhood Plan Website to ensure it is compatible with the server (Cost £500 +VAT) it was also agreed to renew the hosting if the neighbourhood plan site for another year.

102.5. Finance, legal, HR & Admin.

- a) The monthly finance report and payments for this month were approved. The Parish Council agreed to investigate cancellation fees for Survey Monkey until it was needed for further consultation.
- b) The Parish Council received the External Auditors report
- c) The Parish Council received the 1st draft of the budget, Councillors were asked to send comments to the clerk.

102.6. Parks, Open Spaces & Environment.

- a) It was reported that the installers of the Cone Climber had reassembled it so that it was now working properly. Options for outdoor fitness equipment were still being considered, and the goal mouths would be repaired again this year.

102.7. Highways, Rights of Way & Infrastructure.

- a) It was reported that options for alternative pedestrian routes avoiding the bottom of Station Road were being considered as costs for a pavement are prohibitive and the issue has never been satisfactorily resolved.
- b) It was agreed that the Village Operative would concentrate on clearing fallen leaves & debris this month. He would also be filling in the goal mouths using spare topsoil from the allotments.

102.8. Community Engagement.

- a) It was reported community support for the 2nd lockdown was still in place. Volunteers were still available to help with shopping, prescriptions etc, and several residents were being assisted.

102.9. Climate and Ecological Emergency.

- a) It was reported that David Hayward has been appointed chair of the Clutton Climate & Nature working group. More residents would be welcomed to join the group.
- b) It was reported that some residents still appeared to be unclear about the items that could be left in the phone box to be recycled and although crisp packets could be recycled, sweet wrappers, biscuit wrappers and other plastic items were being left in there. The Parish Council approved expenditure associated with disposing of the unrecyclable's, but measures were needed to stop residents leaving them in the first place.
- c) The decision of whether to make a donation to the Parish Council Airport Association (PCAA) in opposition to the Airport Expansion was deferred. The Clutton Climate and Ecological Emergency Working group reported that they would seek to establish the opinion of residents to see if they were in support of the Airport Expansion or not.

102.10. Correspondence since the last meeting.

- a) ALCA: Standards Matter 2 Consultation. KW volunteered to review the consultation and circulate a suggested response.
- b) Resident: Report of Faulty Street Light. The Parish Council agreed that faulty street lights would be reported on a monthly report to Volkar, while we are out of contract, due to call out charges.

102.11. B&NES: The Ward Councillor reported that the algorithm that set the projected housing requirement was going to be recalculated. The timetable for the local plan has been shortened as the scope has been reduced. It is anticipated that it should be adopted by May 2022. Banes budget will be released shortly. The Grant for businesses disrupted by Covid has been opened again.

102.12. Representative Bodies:

- a) **Clutton United Charities:** No report
- b) **Clutton Village Hall:** The Hall is closed due to Lockdown 2. The Chairman has been informed that the Business Continuity Grant is open to applications again.
- c) **Allotments:** The water has been turned off and a meter reading has been taken. The flow meter was not moving, but water is still flowing into the meter area and so it is likely that it is a spring. Another meter reading will be taken in January to ensure that we do not have a leak.
- d) **Flood Wardens:** No floods have been reported.

102.13. The Clerk reported that Hi Line would be carrying out tree works in Station Park on 26th & 27th November. The Clerk has attended several training courses on Zoom. There are three vacancies on the Parish Council.

102.14. Items put forward for the next meeting on Monday 16th November; Request for a concealed entrance sign on Clutton Hill. Request to purchase street signs for Maynard Terrace / Francis Row, as negotiations with CURO & B&NES have not got anywhere and deliveries are still going astray.

The meeting closed at 9.36pm