

Clutton Parish Council

Monday 20th January 2020 in the Village Hall

Minutes of the monthly meeting of the Parish Council

Present: Councillors S. Barran, J Bush, D Hayward, R Naish, A Parfitt, D Veale, N Skinner, G Williams (Chair), S Davis (Ward Councillor) and Mrs H Richardson (Clerk) and 3 members of public

Item	Public Submissions	Action
	<i>A resident spoke in support of Planning Application:19/05454/FUL, Church Farm, Church Square, commenting that the development would be an improvement to the area, and all of the applicants previous developments had been carried out to a high standard.</i>	
1/20	Apologies were received from I Myatt	
2/20	The minutes of the meeting on Monday 16 th December 2019 were approved. Jenny Bush declared an interest in item 6/20.	
3/20	It was reported that there were no matters arising from last month's minutes that are not covered on the agenda for this meeting.	
	<u>Planning Consultations:</u>	
4/20a	19/05381/FUL: Birch Tree Cottage, 145 Greensbrook. Erection of first floor side extension, single storey rear extension, and replacement porch. The Parish Council agreed that they had No Objection to this application	
4/20b	19/05454/FUL: Church Farm, Church Square. Conversion of former pig building into no1 residential dwelling. The Parish Council agreed that they had No Objection to this application	
4/20c	20/00081/FUL: Cherry Lynn, Broomhill Lane. Proposed internal alterations and new rear extension with two small dormers either side to habitable loft space. The Parish Council agreed that they have No Objection.	
4/20d	20/00108/FUL: Warwick Arms, Upper Bristol Road. Change of use of existing public house (A4 use) to offices (B1 use). It was noted that it was extremely sad to lose the public house from the village, however, none of the recent owners / tenants had been able to make it a viable business. Therefore the Parish Council agreed to support this application so that this building is not left empty to become derelict. The new owners are a local company who have employed a number of residents from the Parish and so this would retain their employment in the village and hopefully provide employment for others.	
	<u>Planning Decisions:</u>	
5/20a	19/05189/FUL: 3 Moorsfield. Erection of single and two storey rear extension and dropped Kerb for vehicle access following removal of existing conservatory PERMIT	
	<u>Finance, Legal, HR & Admin</u>	
6/20	The Finance reports and payments for January were approved.	

Financial information for the meeting to be held on 20th January 2020			
Cashbook balance reported at December Meeting		£	53,210.50
plus Receipts since last meeting			
Cam Valley Rotary Grant	£	329.00	
			£ 329.00
less Payments December Meeting			
Cheques per December Meeting	£	3,960.93	
dd NEST November	£	109.52	
			£ 4,070.45
Balance per Cashbook at 01/01/2020		£	49,469.05
Receipts due			
			£ -
Available before January cheques		£	49,469.05
Cheques to be signed on 20/01/2020			
Salary Cheques		1,990.00	January
HMRC		411.64	Tax & NI
Greenways Grounds Maintenance		73.20	Dog bins (2 invoices)
SSE Enterprise		74.17	Lighting Maintenance (2 months)
Jenny Bush Reimburse		145.63	Screwfix & Charltons for noticeboards
Payman.co.uk		64.80	Payroll Processing
Peter Rogers reimburse		107.37	boots, gloves, bolts for swing and 30 miles
H Richardson reimburse		182.78	survey monkey, expenses & Printer Ink & paper
			£ 3,049.59
Balance at bank after this months cheques		£	46,419.46
less ringfenced			
Legal Fees		1600.00	
S106 Open Spaces		11212.00	(39300 less 28088 for purchase of
			£ 12,812.00
			£33,607.46

7/20 The Draft budget & Precept Request for 2020-21 were approved and the precept request set at £49,908.

8/20 The Clerk was nominated to be the second ALCA representative following Ian Myatt's resignation from the post.

Parks, Open Spaces & Environment

9/20 It was reported that the Station Park Committee had agreed amendments to the Heads of Agreement for the Station Park Leases following feedback from the solicitor. The document would be updated and circulated to the Scouts & Playgroup for their comments.

10/20 The Contractor for the new play equipment had suggested installing a new play surface. The Clerk would contact the Health & Safety Executive and other Parish Councils for further advice

Highways, Rights of Way & Infrastructure

11/20 The communication from 'B&NES Group Manager – Highways & Traffic' was considered, inviting the Parish Council to submit details of any issues / requests for the Highways team to address when considering a new traffic scheme through the village.

Issues Highways already acknowledged were Parking problems and obstruction, especially near the A37 Junction; The effectiveness of the 20 mph limit; Safe provision for children and access arrangements in and around the local school; The lack of a continuous footway running through Station Road; the condition of the road surface.

The Parish Council asked for; further speed tests and noted that previous tests were flawed; A review of the schemes developed by B&NES in 2015; New

KW

options that could include speed cameras / Speed Indicator Device, chicanes, bumps, virtual pavement, real pavements; The Parish Council also requested that a post implementation, Stage 3 safety audit is carried out on the redesigned junction at the bottom of Clutton Hill. KW would summarise and write to KP Asap.

- 12/20 It was reported that the village operative had helped to put up the Christmas Tree, and take it down. Cleared leaves & Weeds at the top of Cooks Hill and main road by the planters and council depot, cleared drains to avert flooding, replaced the pins in the swings to make safe.
This month he would be asked to clear debris from roads after flooding, reseal the Perspex in the telephone box, install the notice board at the allotments, and cordon off the hole in station Park left by the old signal box.

Community Engagement

- 13/20 The working group reviewed the Community Engagement Policy and recommend no changes. The Working group is planning an event in the spring to showcase all the different groups and community organisations on offer in the village

Correspondence

- 14/20a The Parish Council received an update from the Deputy Head of Planning (Policy) on the B&NES local plan. B&NES have voted to withdraw from the JSP following the Planning inspectors recommendation. All four authorities need to withdraw, before the new programme for the local plan can proceed.
- 14/20b A resident asked the Parish Council to contact first bus, to make them aware of the diminished reliability of the 376 bus. It was agreed that the Clerk would write to First Bus to ask how they were planning to resolve the issues. It was noted that the roadworks on the route near Glastonbury were likely to cause major delays to the service. Clerk
- 14/20c ALCA have asked for expressions of interest for a Climate Emergency Action Day One Day Workshop. JB, GW, KW and the Clerk would like to attend. Clerk
- 14/20d ALCA invited nominations for the Royal Garden Party. No one put their names forward for the ballot.
- 14/20e A resident asked for the Parish Council to address concerns about professional dog walkers taking up to 7 dogs for a walk and not cleaning up after the dogs. The B&NES dog warden reported that the maximum number of dogs allowed to be walked at one time depends on their insurance cover. There was no legislation in place, but she suggested four as a maximum, recommending dogs are kept on a lead until they have done 'their business' or let off two at a time until they have cleared up the mess. The dog warden requested details of anyone causing problems and said that she would contact them. It was suggested that the Parish Council urge residents to only use dog walkers who pick up after their dogs. clerk
- 15/20 The **Ward Councillor** reported that B&NES have voted to withdraw from the Joint Spatial Strategy, however the local plan could not move forward until Bristol City Council do as well. A lot of groundwork has already taken place for the Local Plan, but the evidence will need update once the new programme is in place.
She is still pursuing one enforcement case which is currently with the Legal Team.

The new timetable for the mobile library has been released.
She has received a complaint about the condition of the road surface in the layby on Upper Bristol Road.
Curo have still not installed the road signs in their new development and it is causing problems for residents with deliveries going astray. B&NES have repeatedly asked CURO to install them. The Parish Council will write to CURO as well.

- 16/20
- a) Clutton United Charities are due to meet this month.
 - b) There was no Village Hall committee meeting in December.
 - c) 2 houses in Maynard Terrace had flooded in recent heavy rain. B&NES and CURO are investigating.
 - d) The Allotment Association were addressing problems caused by bamboo at the bottom of the site. The Grant from Chew Valley Rotary grant for the allotment bench had been received. A leak allowance from Bristol Water had been received, however there was still a leak.

- 17/20
- The Clerk reported that she would be attending a B&NES Clerks networking meeting on the 31st January where she hoped to get more information about the Street Light Maintenance Contract. The Mobile library will be visiting Clutton Station Road at 14.40-15.30 and Upper Bristol Road at 15.40-16,30 on Tuesday Feb 25; March 10, 24; April 7, 21; May 5, 19; June 2, 16, 30. Clerk

The meeting finished at 9.09pm

The next meeting will take place on Monday 17th February 2020 7.30pm in the Village Hall.