

# Clutton Parish Council

## Monday 16<sup>th</sup> September 2019 in the Village Hall

### Minutes of the monthly meeting of the Parish Council

Present: Councillors A Akroyd, J Bush, I Myatt, R Naish, A Parfitt, D Veale, N Skinner, T Starr, K Warrington, H Wilkinson, G Williams (Chair), S Davis (Ward Councillor) and Mrs H Richardson (Clerk) and 4 members of public

Item	<b>Public Submissions</b>	Action
	<i>-A resident commented that the C&amp;TC news had incorrectly advertised a meeting in August and asked for more up to date documents on the website. He also objected to way the Parish Council has dealt with an approach from a developer to build on land to the West of the A37.</i> <i>-A resident expressed his concern at the play equipment being removed from Burchill Close Play Area.</i>	
143/19	Apologies were received from S. Barran. There were no declarations of interest.	
144/19	The minutes of the meeting on Monday 15 <sup>th</sup> July 2019 were approved.	
145/19	Further Matters Arising from the minutes from the last meeting: It was reported that no-one had been able to access their new emails, which would be investigated. Any councillor wishing to use alternative contact email addresses for the website would write to the clerk giving authorisation.	
	<b><u>Planning Consultations:</u></b>	
146/19a	19/03517/TPO: Tynemore Farmhouse, Stowey Road: Chestnut - canopy new lifting as over-grown pruning only. It was reported that the Clerk had responded on behalf of the Parish Council with no objection to the proposals which have since been given <b>CONSENT</b> .	
	<b><u>Planning Decisions:</u></b>	
147/19	a) 19/02526/LBA: Methodist Church, 50 Upper Bristol Road: Internal and external alterations to create habitable rooms at first floor level, new slate roof and associated rainwater goods. <b>WITHDRAWN</b> b) 19/02758/FUL: Rickstones, Venus Lane: Erection of garage extension and creation of pitched roof. <b>PERMIT</b> c) 19/02678/FUL: 37 Rogers Close: Erection of double garage following removal of existing annex. <b>PERMIT</b> d) 19/02791/TPO:12 The Sidings:T3&T4 -crown thin 2xBirch trees by 20% and reduce by 1m off decking. T5 -crown lift Horse Chestnut by 3m. <b>CONSENT</b>	
148/19	A report was given on the recent meeting with B&NES planners regarding the development of the Local plan. Most of the Clutton sites put forward to the HELAA have been ruled unsuitable, with just CLU07 and CLU07a being shortlisted -this is land west of the A37. (A developer had presented pre-application proposals for this site, prior to the Parish Council meeting on the 18 <sup>th</sup> Feb 2019). Further Parish liaison with B&NES was scheduled for October / November 2019. It was noted that the inspection of the Joint Spatial Strategy had failed and would have to be re-written and resubmitted. It was likely that the Local Plan would progress regardless.	
	<b><u>Finance, Legal, HR &amp; Admin</u></b>	
149/19	The Finance reports and payments for August & September were approved.	Clerk

Financial information for the meeting of the Council to be held on (no meeting in August)	
<b>Cashbook balance reported at July Meeting plus Receipts since last meeting</b>	£ 79,495.61
less Payments since July meeting	
Cheques per July meeting	£ 4,540.20
BHIB Insurance	£ 360.51
AED Locator (EU) Ltd	£ 58.80
NEST July	£ 109.52
	£ 5,069.03
<b>Balance per Cashbook at 1/8/19</b>	<b>£ 74,426.58</b>
Receipts due	
	£ -
<b>Available before August cheques</b>	<b>£ 74,426.58</b>
<b>Cheques to be signed on 2/9/19</b>	
Salary Cheques	£ 1,880.65
HMRC	£ 521.04
Primrose Garden Maintenance	£ 397.72
Payman.co.uk	£ 64.80
Greenways Grounds Maintenance	£ 48.80
RoSPA Play Safety	£ 90.60
ALCA	£ 200.00
EDF Energy	£ 362.00
ARB Environmental	£ 125.00
H Richardson reimburse	£ 122.40
	£ 3,813.48
<b>Balance at bank after this months cheques less ringfenced</b>	<b>£ 70,613.10</b>
Legal Fees	1600.00
Bins	511.60 (spent 5 months @48.80 and 1 mc
S106 Open Spaces	39300.00
	£ 41,411.60
	<b>£29,201.50</b>
<b>Outstanding debtors</b>	£ -
<b>Outstanding creditors</b>	£ -
	<b>£29,201.50</b>

Financial information for the meeting of the Council to be held on 16th September 2019	
<b>Cashbook balance reported at August Check run plus Receipts since last meeting</b>	£ 74,426.58
less Payments since August Cheque Run	
Cheques per August Cheque Run	£ 3,813.48
NEST August	£ 109.52
Cameley Parish Council (Hedgeci	£ 100.00
	£ 4,023.00
<b>Balance per Cashbook at 1/9/19</b>	<b>£ 70,403.58</b>
Receipts due	
	£ -
<b>Available before September cheques</b>	<b>£ 70,403.58</b>
<b>Cheques to be signed on 16/9/19</b>	
Salary Cheques	£ 1,880.65
HMRC	£ 521.04
Primrose Garden Maintenance	£ 397.72
Greenways Grounds Maintenance	£ 48.80
Marc Betton	£ 171.60
BNES rent	£ 125.00
Philip Edwards	£ 235.00
Community Transport grant	£ 200.00
1st Clutton Brownies	£ 200.00
Christine Wilkins	£ 300.00
	£ 4,409.58
<b>Balance at bank after this months cheques less ringfenced</b>	<b>£ 65,994.00</b>
Legal Fees	1600.00
Bins	511.60 (spent 5 months @48.80 and 1 month & 24.40 &
S106 Open Spaces	39300.00
	£ 41,411.60
	<b>£24,582.40</b>
<b>Outstanding debtors</b>	£ -
<b>Outstanding creditors</b>	£ -
	<b>£24,582.40</b>

150/19 The Financial Regulations were reviewed against the new model Financial Regulations published by NALC. Changes were agreed and the new Financial Regulations would be circulated. NS

### **Parks & Open Spaces**

151/19 It was resolved to change the name of the 'Parks & Open Spaces' Portfolio to 'Parks, Open Spaces & Environment'

152/19 Expenditure of upto £140 was approved for 10 bags of compost & Perennial plants for the corner of Stowey Road by the Depot and for the bus stop on A37. JB

153/19 The RoSPA play safety report for the Venus Lane playground was reviewed and a report from the village operative was circulated. It was noted that some of the wooden play equipment was rotting/splintering and replacement was recommended. It was agreed that the Parks, Open Spaces & Environment working group would review the play equipment and present a plan at the next meeting for repair, replacement & progression. The plan would also include the Burchill Close play area. Non-councillors could be invited to join the working group. JB

154/19 The Parish Council agreed to take the Plastic Free BathNES pledge.

### **Highways, Rights of Way & Infrastructure**

155/19 a) It was agreed that the Clerk should write to CURO regarding the bank outside No1 Moorsfield. The hedge has been cut back and it was agreed that it was unpleasant to look at, rubbish was collecting in there, and there were concerns that the bank could collapse into the road.  
 b) The Clerk would write to the owners of the car that parks on the pavement causing an obstruction at the end of Greenridge and the Van that parks on the junction of Carlton Close and Venus Lane.  
 c) It was reported that the Village Operative had re-seeded that goal mouths, cut back willow and cleared stinging nettles from the playpark, painted road signs, installed the bench in the allotments, cut back the wall in the allotments and cleared the branches from around the telephone box. This month he would need Clerk

to clear leaves on pavements & footpaths.

156/19 The Parish Council approved the expenditure for a larger dog bin at the end of Maynard Terrace. The Parish Council also confirmed that the location of the new bin at the Carlton Close Footpath should be at the bottom of the steps by the bridge. Clerk

### **Correspondence**

157/19a The Parish Council received an email from a resident concerned about the Parish Councils ability to respond adequately on residents' behalf, in the formulation of the Local Plan.

157/19b A farmer asked for the Parish Councils assistance as garden waste was being dumped on the hedge at the far end of Maynard Terrace, killing the hedge. It was also difficult to drive a tractor along the Terrace due to parked cars and overgrown hedges. It was agreed that a letter would be sent to the residents. It was noted that some of the residents were arranging a clean up along the hedge.

157/19c A resident asked for assistance with a hedge on the back of Warwick Gardens / Rogers Close by the Sub Station which has been removed causing loss of privacy and risk of collapse. B&NES & CURO have been contacted but not responded. It was agreed that the Parish Council would write to CURO as it was believed that the land along the lane belonged to them. It was also suggested that the neighbours could plant hedges on their land to provide some privacy.

158/19 The **Ward Councillor** reported that there would be disruption on roads surrounding Clutton this month as line markings would be painted on the roads that were recently resurfaced. A speed limit of 40mph was being considered for Pensford Hill. Following the announcement that the Joint Spatial Strategy had been rejected by the inspector, she would be attending a meeting next week regarding the next steps. She was monitoring several enforcement cases.

159/19 a) The Village Hall Committee would be meeting next week, but it was noted that the Social Club had installed a new kitchen and re-varnished the floor.  
b) Clutton United Charities -endorsement grant application to the Rotary Club was deferred to next meeting.  
c) Flood Wardens reported that water was still running from the hole in the Station Road into the stream at the bottom. Both Bristol Water & Wessex Water had tested the Water and claimed it was 'not their water'.  
d) It was reported that the water leak had been fixed on the Allotments and the second faulty meter removed. There is now a waiting list for plots.

160/19 The Clerk reported that a meeting had been arranged with B&NES regarding the Community Asset Transfer of the Burchill Close play area and the Village Green. The Parish Council had taken steps to retain the play equipment at Burchill Close following the Asset Transfer, but a safety report had indicated that the equipment was not safe and should be removed. There was no option for B&NES to replace the equipment and so the Parish Council were progressing with plans to take ownership of the land once the play equipment was removed. The Parish Council would be consulting with residents regarding the ongoing use of this space as part of the wider review of play facilities in the Parish. It was acknowledged that it should remain as a play area for children in mitigation for the Burchill Close development. Funding would be investigated for replacement equipment. Clerk

It was also reported that the tree stump at the back of the playpark had been removed, the Millenium Stone had been repositioned by Truespeed, but we are still waiting for safety stickers for the green box.

The Parish Council considered sending the Village Operative on a spraying course so that he can spray the weeds on Cooks Hill, but it was agreed that B&NES would be contacted to see if they can arrange to have them cleared as the Mechanical Road Sweeper doesn't do the job.

The Clerk Would send an invite to new councillors to access the Parish Council dropbox files.

The meeting finished at 9.16pm

250 Facebook Likes; 143 Newsletter Subscribers.