

Clutton Parish Council

Monday 17th June 2019 in the Village Hall

Minutes of the monthly meeting of the Parish Council

Present: Councillors A Akroyd(Part), J Bush, I Myatt, R Naish, A Parfitt, D Veale, G Williams (Chair), N Skinner, T Starr (Part), K Warrington (Part), S Davis (Ward Councillor)and Mrs H Richardson (Clerk). and 5 members of public

Item	Public Submissions	Action
	<i>-A resident asked about the progress of the TRO to restrict parking at the top of Cooks Hill as she witnessed another near miss, caused by the parked car. (Update in item 120/19)</i>	
104/19	Apologies were received from S Barran & H Wilkinson and there were no declarations of interest.	
105/19	The minutes of the meeting on Monday 20 th May 2019 were approved.	
106/19	There were no matters arising from decisions of the last meeting, that aren't already on the agenda.	
107/19a	K Warrington, S Barran, T Starr, A Akroyd & H Wilkinson were co-opted onto the Parish Council	
	➤ K Warrington, T Starr & A Akroyd took their place on the Council and signed their declaration of acceptance of office.	
107/19b	The Following Councillors were appointed to Working groups and as Lead Councillors: Planning – David Veale (Lead), Ian Myatt, T Starr, S Barran. Community Engagement – Jenny Bush, Heather Wilkinson & Aly Akroyd Highways, Rights of Way & Infrastructure – Karen Warrington (Lead), David Veale, Tony Parfitt, Gareth Williams Finance, Legal, HR & Admin – Rosemary Naish (Lead), Neil Skinner, Karen Warrington. Parks & Open Spaces – Jenny Bush (Lead), Ian Myatt, Tony Parfitt, Neil Skinner.	
	<u>Planning Consultations:</u>	
108/19a	The Parish Council considered planning application 19/02526/LBA: Methodist Church, 50 Upper Bristol Road. Internal & external alterations to create habitable rooms at first floor level, new slate roof & associated rainwater goods. The Parish Council resolved to OBJECT to this application as the internal features of this Grade 11 listed building should be retained, contrary to Policy BH.2	
	<u>Planning Decisions:</u>	
109/19	a) 19/01386/SDCOU: Clutton Airfield, King Lane. Prior approval request for change of use from Storage Class B8 to Dwelling House Class C3. PERMIT b) 19/00885/FUL: Batch Farm, Clutton Hill. Creation of new access gateway into agricultural field. WITHDRAWN c) 19/01478/COND: Parcel 0006, Maynard Terrace, Clutton, Bristol, Bath And North East Somerset. Discharge of condition 13 of application 12/01882/OUT (Erection of 36no. dwellings and associated works(revised resubmission) REFUSE d) 19/01861/FUL: 120 Station Road. Erection of rear/side first floor infill extension. PERMIT	

Finance, Legal, HR & Admin

- 110/19 The internal auditors report was received & accepted.
- 111/19 The Annual governance Statement 2018/19 was approved
- 112/19 The Annual return for the YE 31 March 2019 (unaudited) section 2 was approved
- 113/19 The Finance reports and payments for this month were approved. Clerk

Financial information for the meeting of the Council to be held on 17/6/19		
Cashbook balance reported at May Meeting		£ 76,874.37
plus Receipts since last meeting		
B&NES Precept	£ 23,967.50	
Footpath agency fee	£ 739.01	
Aviva Insurance for Wall	£ 2,227.00	
B&NES Street Sweeper	£ 1,923.10	
		£ 28,856.61
less Payments since April meeting		
Cheques per May meeting	£ 19,527.82	
NEST April	£ 99.80	
NEST May	£ 99.80	
		£ 19,727.42
Balance per Cashbook at 2/6/19		£ 86,003.56
Receipts due		
		£ -
Available before June cheques		£ 86,003.56
Cheques to be signed on 17/6/19		
Salary Cheques	£ 1,910.42	June
HMRC	£ 554.44	Tax & NI
Primrose Garden Maintenance	£ 397.72	June grass Cutting
Greenways Grounds Maintenance	£ 48.80	emptying dog bins
EDF Energy	£ 365.34	Lighting electricity
K C Hicks & Son	£ 2,822.40	Car park Wall
Water 2 Business	£ 129.02	dd
P rogers Reimburse	£ 201.50	Grass seed, fencing & painting signs
H Richardson reimburse	£ 191.31	Survey monkey, ink, Stationary
		£ 6,620.95
Balance at bank after this months cheques less ringfenced		£ 79,382.61
Legal Fees	1600.00	
Bins	560.40	(spent 4 months @48.80
S106 Open Spaces	39300.00	
		£ 41,460.40
		£37,922.21
Outstanding debtors	£ -	
Outstanding creditors		
		£ -
		£37,922.21

- 114/19 It was reported that the Clerk had achieved the Certificate in Local Council Administration (CiLCA) and her pay scale increased to New SCP25 in line with her contract.
- 115/19 The Village Operatives salary was reviewed and it was resolved to put him onto the NALC pay scales at SCP1 and would be reviewed annually in line with NALC recommendations.

Highways, Rights of Way & Infrastructure

- 116/19 Nothing to report from Portfolio, it was agreed that the whole of the village needed to be considered in the B&NES traffic review including parking outside the school and the Venus Lane / Carlton Close Junction. Ward Councillor to give an update in item 120/19

Parks & Open Spaces

- 117/19 The Environment Policy was approved. Jenny Bush, Karen Warrington, David Veale, Aly Akroyd & Heather Wilkinson were appointed as members of the Environment Working Group.
- 118/19 Station Park Committee were waiting for drawings from Jon Berry and would then meet to progress plans. clerk

Correspondence

- 119/19a) The Parish Council received an invitation to attend a meeting with B&NES planners to discuss the Local Plan to provide an update on the emerging options for non-strategic growth. Rosemary Naish, Karen Warrington, David Veale & Sally Davis volunteered to attend. clerk
- 119/19b) The Parish Council received an invitation to nominate Silent Hero's to be considered for the Chelwood Bridge Rotary Club 2019 Community award.
- 120/19 The **Ward Councillor** reported that she had met with Kelvin Packer (Group Manager – Traffic & Highways, B&NES) who had confirmed that the section of Station Road from The Sidings to Venus Lane would be resurfaced by the end of July. The rest of Station Road would be scheduled for 2020/2021. He would be taking speed readings by October
The Traffic Regulations Order (TRO) consultation for the top of Station Road was still to be scheduled.
Some funds were still being held to carry out a general safety review of the whole of Station Road, but they are still waiting for the new residents to move into Maynard Terrace so that the impact can be assessed.
- 121/19 a) Village Hall Committee meeting due on 24th June.
b) Clutton United Charities meeting due 5th August. They have found a web designer to put together their web pages.
c) Flood Wardens – work on the field adjacent Temple Inn Lane appears to have resolved the long-standing flooding problem on Temple Inn Lane.
d) The Allotment Association has held their first AGM and appointed Neil Skinner as Chair, Tony Parsons as Vice Chair, Jenny Bush as Secretary. They need to look at the wall as there are some cracks and will bring some repair quotes to next meeting.
Following a high water bill, TP & NS will investigate around the water meter.
- 122/19 It was reported that this month the **Village Operative** had replacing some of the rotten fence rails & edging in the play park. He has also been renovating some of the cast iron street signs around the village including Carlton Close, Church Lane & Valley View.
This month he will be installing the bench in the allotments, cutting back overgrown hedges around road signs, reseeding the goal mouths and removing roadside weeds after B&NES have sprayed them. Clerk
- 123/19 -Dog bins – weekly collections have resumed. Purchased bin liner attachments at £29.50 each to keep the bags in place. Looking at additional dog bins next month Clerk
Car Park Wall has been replaced, meeting with highways for advice on reinforcements / chevrons.
Tree stump at back of part to be removed £125
Contractor working behind the playground using access through the playground.
It was confirmed that the Front of House competition would go ahead this for this years flower show.

The meeting finished at 9.10pm
231 Facebook Likes; 143 Newsletter Subscribers.