

Clutton Parish Council

Monday 15th July 2019 in the Village Hall

Minutes of the monthly meeting of the Parish Council

Present: Councillors A Akroyd, S Barran J Bush ,R Naish, A Parfitt, D Veale(Chair), N Skinner, H Wilkinson, S Davis (Ward Councillor)and Mrs H Richardson (Clerk). and 6 members of public

Item	Public Submissions	Action
	<p>-A resident asked for the Parish Councils support for the new afterschool club.</p> <p>-A resident asked the Parish Council to ensure that the Millennium Stone was returned to its upright position and that the verges around it were cut.</p> <p>-A resident complained about the condition of the road on Rogers Close & Cooks Hill and asked for it to be resurfaced. Residents were urged to contact B&NES to report the bad road surface, to support frequent reports from the Parish Council.</p> <p>-A resident asked the Parish Council for support for the grant application for the defibrillator.</p> <p>-A resident thanked Jenny Bush for tending the Village Planters.</p>	
124/19	Apologies were received from I Myatt, G Williams & K Warrington. J Bush declared an interest in 131/19b and R Naish declared an interest in 131/19c.	
125/19	The minutes of the meeting on Monday 17 th June 2019 were approved.	
126/19	There were no matters arising from decisions of the last meeting, that aren't already on the agenda.	
	<u>Planning Consultations:</u>	
127/19a	<p>a) 19/02791/TPO: 12 The Sidings. T3 & T4 - crown thin 2x Birch trees by 20% and reduce by 1 metre off decking. Routine maintenance. T5 - crown lift Horse Chestnut by 3 metres and routine maintenance. Works needed to improve form structure and to allow under story to flourish.</p> <p>The Parish Council agreed to support this application as the proposed works are not detrimental to the continuing growth of the trees.</p>	
127/19b	<p>19/02758/FUL: Rickstones, Venus Lane. Erection of garage extension and creation of pitched roof.</p> <p>The Parish Council agreed to support this application as the applicant has already received permission to create a pitched roof in the application 17/01377/FUL and the 1m extension on the inner line of the existing garage unlikely to impact on neighbours or the Street Scene.</p>	
127/19c	<p>19/02678/FUL: 37 Rogers Close. Erection of double garage following removal of existing annex.</p> <p>The Working group reported that they had considered this application for a delegated response as the deadline for comments was between meetings. It was reported that the working group decided not to comment.</p>	
	<u>Planning Decisions:</u>	
128/19	<p>a) 19/01861/FUL: 120 Station Road. Erection of rear/side first floor extension. PERMIT</p> <p>b) 19/01380/FUL: 15, The Mead. Erection of a two-storey detached dwelling and reconfiguration of parking area. REFUSE</p>	

Finance, Legal, HR & Admin

129/19

The Finance reports and payments for this month were approved.

Clerk

Financial information for the meeting of the Council to be held on 15/7/19			
Cashbook balance reported at June Meeting		£	86,003.56
plus Receipts since last meeting			
Allotment Rents	£	228.00	
			£ 228.00
less Payments since June meeting			
Cheques per Juyn meeting	£	6,620.95	
NEST June	£	115.00	
			£ 6,735.95
Balance per Cashbook at 1/7/19/19		£	79,495.61
Receipts due			
			£ -
Available before July cheques		£	79,495.61
Cheques to be signed on 15/7/19			
Salary Cheques	£	1,880.25	July
HMRC	£	521.44	Tax & NI
Primrose Garden Maintenance	£	397.72	July grass Cutting
Greenways Grounds Maintenance	£	48.80	emptying dog bins
Greenways Grounds Maintenance	£	59.00	Supply and fit of 2 bin bag appliances
SSE Lighting	£	111.25	Maintenance contract
B&NES	£	125.00	Station Park Rent
Philip Edwards	£	105.00	Footpath Ranger
Clutton With cameley PCC		£1,000	1st Instalment grant approved minute 181./18
DJ Phillips Garden Machinery	£	122.75	Service of Brushcutter
P rogers Reimburse	£	-	TBC
H Richardson reimburse	£	168.99	Survey monkey, & Land registry, McAfee
			£ 4,540.20
Balance at bank after this months cheques less ringfenced		£	74,955.41
Legal Fees		1600.00	
Bins		560.40	(spent 4 months @48.80
S106 Open Spaces		39300.00	
			£ 41,460.40
			£33,495.01
Outstanding debtors		£	-
Outstanding creditors			
			£ -
			£33,495.01

130/19 The Parish Councils Insurance policy was reviewed and the quote from BHIB of £360.51 was accepted.

131/19a The Grant application for £200 towards Clutton Brownies 70th Birthday celebrations was approved.

131/19b Correspondence requesting a grant for Clutton's Out of School club was circulated and it was agreed that the application should be requested on the official application form as per policy, but it was something the Parish council would be minded to support.

131/19c The Grant application for £200 towards B&NES Rural Transport Group was approved to go towards hall hire, website hosting and printing costs. This is a community group set up to set-up a faster, more direct transport service from rural communities (including Clutton) to Bath securing S106 funds from the CURO development.

131/19d The Grant application for £58.80 towards the app for the defibrillator was approved.

Parks & Open Spaces

- 132/19 The Parish Council accepted the report from the Station Park Committee. The minutes from the meeting on April 17th were accepted and the draft minutes from the meeting on 4th July were circulated. It was noted that the boundary of the land to be purchased stopped short of the bridge, the retaining wall and the unofficial access to Burchill Close. It was agreed that the Parish Council would not try to amend the boundary, but would discuss improvements to the access with B&NES.
- 133/19 Investigations into the leak on the allotments had uncovered the second water meter as previously reported. A site visit from Bristol Water had been requested and they would be asked to remove the second meter. It was reported that if the leak was found to be the responsibility of the Parish Council we would be issued with a waste water notice and have to resolve it. clerk

Correspondence

- 134/19a) The Parish Council received an invitation to nominate proposals of projects for Cam Valley Rotary Club to support.
- 134/19b) The Parish Council received an invitation to raise a Tug of War team for the Flower Show. The Parish Council agreed to take on the challenge.
- 134/19c) The Parish Council received several emails regarding overgrown footpaths. The footpath ranger responded to each issue. It was agreed to send a letter to the owner of the tree that is blocking the pavement on Lower Bristol Road. Clerk
- 134/19d) The Parish Council received notification from ALCA regarding the Website accessibility regulations that need to be considered by the 23rd September 2020.
- 134/19e) The Parish Council received notification from ALCA of their intention to organise a Cyber Crime Briefing in September. Cllr David Veale & Cllr Stephen Barran expressed an interest to attend.

Highways, Rights of Way & Infrastructure

- 135/19 The Parish Council received notification of road closure for resurfacing on the section of Station Road from the Sidings to Venus Lane commencing on Wednesday 24th July between 7am to 7pm for a maximum of two weeks. It was noted that the water leak on Station Road could delay these works and the Ward Councillor would investigate.
- 136/19 The Parish Council received the TRO report for proposals within the North East Somerset Area Informal Consultation including planned changes for the top of Cooks Hill
- 137/19 It was agreed to install a further three dog bins (subject to B&NES Highways or landowners approval where necessary) at the cost of £335 per bin at the allotments, the footpath by Carlton Close and at the top of the Avenue.
- 138/19 It was agreed that the Parish Council would request B&NES to install a litter bin on the A37 by the bus stop.
- 139/19 The **Ward Councillor** reported that she followed up her meeting with Kelvin

Packer (Group Manager – Traffic & Highways, B&NES) by confirming what they had discussed in an email which was copied to the Clerk. She would be expecting highways to approach the Parish Council in Sept / Oct to discuss requirements for the village.

She also confirmed that the planning application for a new bungalow at Sunnyside, Clutton Hill had been refused.

- 140/19 a) It was reported that the Village Hall held their AGM, finances are still a problem but hope to be sorted by the next meeting. There were very strong protests about the Parish Council's decision to allow no2 Moorsfield to install a gate in their rear boundary.
b) Clutton United Charities meeting due 5th August.
c) Flood Wardens reported that B&NES were investigating the overflowing drains running down Station Road and it was suspected that contractors had breached and old flooded mine shaft while carrying out investigations in the Sidings.
d) The Parish Council approved a £25 prize for the best allotment and £10 prize for the best newcomer, to be selected by the allotment association.
- 141/19 It was reported that this month the **Village Operative** had cut back foliage around road signs & dog waste bins, put up neighbourhood watch signs, prepared the installation of the bench in the allotments and removed road side weeds after B&NES had sprayed them and reseeded the goal mouths on the footpath field. In addition to the normal litter picking & Street Sweeping. This month he would cut back the wall at the allotments and cut back the hedge covering the old Neighbourhood watch sign in Kings Oak Meadow
- 142/19 The Clerk reported that she would request 12th August for 'at your place' training. Clerk
She had contacted several households regarding overgrown hedges.
She had met with the highways inspector regarding the Car Park Wall who said that they would not permit solid / concrete bollards to be installed to protect the wall as they could cause injury. He did agree to install new chevrons on the wall.
The Front of house competition has been promoted in the newsletter and on facbook.
The Clerk would distribute Councillor email addresses and set up instructions.
The meeting with B&NES regarding the local plan was confirmed for 24th July at 12 noon.
The meeting finished at 9.24pm
239 Facebook Likes; 143 Newsletter Subscribers.