

Clutton Parish Council

Monday 18th November 2019 in the Village Hall

Minutes of the monthly meeting of the Parish Council

Present: Councillors S. Barran, J Bush, D Hayward, R Naish, A Parfitt, D Veale, N Skinner, K Warrington, I Myatt, T Starr, G Williams (Chair), S Davis (Ward Councillor) and Mrs H Richardson (Clerk) and 3 members of public

Item **Public Submissions** **Action**

- A resident said that he wasn't happy about the dog bin at the top of the avenue being sited next to the wall of his house.

179/19 Apologies were received from A Akroyd.
It was reported that H Wilkinson had resigned from the Parish Council.
T Parfitt, J Bush and S Barran declared an interest in 188/19

180/19 The minutes of the meeting on Monday 21st October 2019 were approved.

181/19 It was reported that the hole in Station Road had been filled in, but further roadworks were due.

182/19 David Hayward was assigned to the Parks & Open Spaces portfolio and co-opted onto the Station Park Committee.

Planning Consultations:

183/19a a) 19/04875/FUL. The Old Post Office, Cooks Hill. Garage conversion with pitched roof and associated internal works. The Parish Council agreed that they had **no objection** to this application

Planning Decisions:

184/19 There were no planning Decisions to report.

Finance, Legal, HR & Admin

185/19 The Finance reports and payments for November were approved.

Clutton Parish Council			
Financial information for the meeting to be held on 18th November 2019			
Cashbook balance reported at October Meeting		£	61,935.18
plus Receipts since last meeting			
		£	-
less Payments October Meeting			
661-673 Cheques per October Meeting	£	4,779.61	
dd NEST Oct	£	109.52	
		£	4,889.13
Balance per Cashbook at 3/10/19		£	57,046.05
Receipts due			
		£	-
Available before November cheques		£	57,046.05
Cheques to be signed on 21/10/19			
Salary Cheques			October
HMRC			Tax & NI
Greenways Grounds Maintenance			Dog bins Emptying
Clutton Village Hall	75.00		Rent Apr - Sept
SSE Enterprise	30.90		Lighting Maintenance (1 month)
Payman.co.uk	64.80		Payroll Processing Aug - oct
Berry Landscape Design	2,740.00		Clutton Station Park
Peter Rogers reimburse			
H Richardson reimburse			
		£	4,779.61
Balance at bank after this months cheques		£	52,266.44
less			
ringfenced			
Legal Fees	1600.00		
Bins	511.60		(spent 5 months @48.80 and & 1
S106 Open Spaces	11212.00		(39300 less 28088 for purchase of
		£	13,323.60
			£38,942.84

- 186/19 Projects put forward for the draft budget 2020-21 included a leaf blower/ hoover, Play equipment, a new bench in the play area, and further development of Station Park.
- 187/19 The Training Policy, Complaints Procedure, Equality & Diversity Policy and grant awarding policy were reviewed and adopted.
The Child protection policy and Community Engagement Policy were reviewed and amendments would be considered at the next meeting.
- 188/19 A grant application from Clutton United Charities for £700 was approved for the 2020-21 financial year. The grant will help to publicise the existence of the Trust and to celebrate the 400th Anniversary of the first legacy.

Parks, Open Spaces & Environment

- 189/19 It was reported that station Park Committee had drafted a Heads of Agreement to send to the solicitor for advice, specifically in regards to the length of the lease to be agreed. They would be meeting again to draw up the budget for the proposed improvements.
- 190/19 It was agreed that following consultation with over 70 responses, the Parish Council would purchase a Cone Climber, to replace the wooden tepee in the play park. Alternative quotes were pending.
Expenditure of up to £500 was approved, to remove the Tepee, spider and tree stump. It was agreed that the equipment should be taped off to prevent people playing on them until they are removed.

JB

- 191/19 It was agreed that the Parish Council would endorse a grant application from the Allotment society to the Cam Valley Rotary Club.

Clerk

- 192/19 Expenditure of up to £250 was approved for two Christmas trees.

Highways, Rights of Way & Infrastructure

- 193/19 It was reported that the Final Notice has been received for the TRO to introduce No Parking at the top of Cooks Hill.
- 194/19 It was reported that the Village Operative had fixed a dog lead ring at the phone kiosk, stained the benches on the A37 and on the Green, replaced a metal strap in the play park, cleared leaves around the village, researched new gate for back of playpark, attended to the dog bin that had been knocked over, put up and taken down poppies.
This month he would need to continue to clear leaves on pavements & footpaths, remove weeds on pavements, help put up the Christmas tree, look at a drain on Venus Lane which is covered by grass and fence off the wooden equipment in the play area.

Community Engagement

- 195/19 It was reported that the Community Engagement working group had set up a Thursday Club at the Village Hall, on the third Thursday of each month, open to all residents to meet socially for a light tea, hot drink and a chat. The Parish Council agreed to pay the monthly rent. The evening would provide an opportunity for the monthly Parish Council agenda to be discussed with residents.

Correspondence

- 196/19a It was reported that B&NES are holding a public meeting to present Council priorities and Key Financial Plans on 17th December.
- 197/19 The **Ward Councillor** reported that she had requested that B&NES clear the leaves & Debris on the side of Cooks Hill.
CURO had sent a letter to its residents of Highbury Fields denying any structural issues with the retaining wall.
The Ward Councillor was continuing to chase Kelvin Packer regarding the Clutton Roads Consultation which he had promised to undertake in November.
There was one ongoing enforcement issue and two new enforcement cases in the Parish.
She had attended the Parishes liaison meeting and it was reported that following the inspector's decision to reject the JSP, they were keen to progress with the Local Plan and so there was likely to be engagement with Parishes soon. B&NES were improving their website to make it more user friendly. Concern was raised regarding access to the M4/M5 from this side of Bristol, when Bristol introduce their Clean Air exclusion zone.
The Next Parishes Liaison meeting would take place on 31st March 2020
- 198/19 a) Clutton United Charities -no further update.
b) The Village Hall committee had installed a new fire door and still trying to rectify their banking issues.
c) A blocked drain on Clutton Hill had been reported on fix my street,
d) The Allotment Association would be meeting on Wednesday 20th November.
The water had been turned off. The Clerk had attended a seminar on allotment management given by the allotment society and would cascade information.
- 199/19 The Clerk reported that a request had been received from the Somerset District Miners Welfare Trust for information on the ownership of the Village Hall, and following advice from ALCA, she had directed them to the Management Committee. Clerk
The Clerk has been in discussion with other Parish Councils who have received notification that SSE will be reviewing their maintenance contract with Parish Councils. Other Councils had been informed of a 55% increase, commencing in November. Clutton had not received a revised contract but had been notified that the new contracts would not commence until April 2020.
The Clerk had received another Freedom of Information Request from a resident, but as she had already made all files available to the resident this request could be refused as it is a repeated request from the same person.
The Clerk had been informed that someone had put glue into the padlock at the gate into the field where planning is in place for a farm shop on the A37, causing inconvenience and expense for the landowner, but also problems for Western Power who needed access quickly to the site.
A dog bin was requested, as people were not picking up dog waste on the site of the proposed farm shop and was being left on footpaths in that field, or in bags hung on branches, on gates and even in the water trough.
It was reported that a representative from the new owners of the Warwick Arms had requested to speak to the Parish Council at the next meeting regarding plans to apply for a change of use to turn it into office space.

The meeting finished at 9.28pm

The next meeting will take place on Monday 16th December 7.30pm in the Village Hall.
258 Facebook Likes; 144 Newsletter Subscribers.