

Clutton Parish Council

Monday 19th March 2018, 7.30pm in the Village Hall

Minutes of the monthly meeting of the Parish Council

Present: Councillors R Naish(Chair), B Bailey, J Bush, A Hillier, I Myatt, D. Phillips, G Williams, D Worskett, and Mrs H Richardson (Clerk); 3 members of the public

- | Item | | Action |
|-------------|--|---------------|
| 35/18 | Apologies were received and accepted from T Parfitt, S Piddock, D Veale, T Starr & Karen Warrington. | |
| 36/18 | The minutes of the meeting on Monday 19 th February were approved. | |
| 37/18 | No additional matters arising from the minutes of the last meeting were raised | |

Planning

- | | | |
|--------|---|----|
| 38/18a | 18/01002/FUL 15 the Mead: Erection of a detached dwelling and associated parking following relocation of parking area for 15 and 15a The Mead: It was agreed that there was no reason to object to this application as they had made significant efforts to address previous highways concerns. | |
| 38/18b | 18/01097/FUL: Mendip House. Lower Bristol Road. Erection of replacement dwelling with attached garage, following demolition of existing property (resubmission). Although there was a slight unease about the number of changes and resubmissions, it was agreed that there was no fundamental planning reason to object as the previous submission had been agreed at committee. This resubmission moved the development by 9m to the north to a flatter area of ground therefore reducing the amount of groundworks required. | |
| 39/18 | It was reported that B&NES would be issuing the draft HELAA results before Easter which would be used to inform Site assessment works to be undertaken by the Parish. B&NES would be offering training in site assessment to facilitate this. | RN |
| 40/18 | It was reported that the Chair had asked B&NES to spend the S106 contributions from the CURO development in Clutton rather than being redirected to Paulton and other villages as was being planned. B&NES appear unsure of how to answer and will consult and respond in due course.
The S106 agreement states that CURO will make the following contributions prior to starting the development: | |

Purpose	£	Description per S106
Bus Service Contribution	£150K	to support & enhance bus services to Bath
Pedestrian Safety Contribution	£10K	Introduction of pedestrian enhancements between the Sidings and Lower Bristol Rd in the village centre
Youth Services	£7.2K	Youth Service Provision in the Clutton area
Allotment Contribution	£1593.48	See 1.17 - 1.19 of S106
Ecology	?	
Strategic Highway Contribution	£65.5K	Improvement of transport links to main settlements in the area
School contribution		Any existing primary school serving the area

It was initially thought that Clutton Primary would not qualify for the School Contribution as it is no longer a local authority school, however it was agreed that the school should be notified of the potential funding so that they could make a claim for the contribution which is thought to be over £28,000.

Finance, Legal, HR, & Admin.

41/18 The monthly finance report was accepted

Clutton Parish Council			
Financial information for the meeting of the Council to be held on 19/3/18			
Cashbook balance reported at February meeting		£	53,640.98
plus Receipts since last meeting			
		£	-
less Payments since February meeting			
Cheques per February meeting	£ 12,686.04	£	12,686.04
Balance per Cashbook at 28/2/18		£	40,954.94
Receipts due		£	-
Available before February cheques		£	40,954.94
Cheques to be signed on 19/3/18			
Salary Cheques	£ 1,395.18	March Salary	
NEST	£ 97.84	Pension	
HMRC	£ 1,239.10	tax & NI	
Achaleon	£ 720.00	NP Website hosting	
B&NES	£ 125.00	rent	
EDF Energy	£ 292.43	Street lights	
H Richardson reimburse	£ 185.02	Clothing & Equipment for Village operative & Wine	
Royal Mail Group Ltd	£ 330.00	PO Box	
Roberts Skip Hire	£ 200.00	Village Clean up	
Marc Betton	£ 171.00	Website Hosting	
The Information Commisioner	£ 35.00	Date Protection Reg	
Philip Edwards	£ 150.00	Footpath Maintenance	
		£	4,940.57
Balance at bank after December cheques		£	36,014.37
less ringfenced Legal Fees	1600.00	£	1,600.00
			£34,414.37
Outstanding debtors	£ -		
Outstanding creditors			
Community Payback	£ 360.00	£	360.00
			£34,054.37

Highways, Rights of Way & Infrastructure

42/18 No update on the Maynard Terrace Junction was available

43/18 The new Village Operative – Peter Rogers was introduced to the Councillors and it was reported that a new standing agenda item was being introduced to receive a report from the Village Operative and to plan his priorities for the month ahead.

Parks & Open Spaces

44/18 The Clutton Station Park Sub-committee had met on the 8th March and the minutes were circulated. It was agreed that another two members should join the Sub Committee to ensure that each meeting was quorate. David Phillips and Adrian Hillier joined the Sub Committee. It was also reported that a representative from the Scouts had been invited to join the sub-committee as they were one of the main users of the site, as yet, no response had been received.

45/18 It was reported that the Village Clean-up had taken place on Saturday 17th March. 14 people had turned up and they collected over 40 sacks of rubbish. The dog waste bins have also been disposed of, waiting for the new bins to be installed.

Correspondence

46/18a The Parish Council received an invitation to participate in the Summer Flower Show 2018 and agreed that we should book a stand. A suggestion was made to ask the Horticultural Society if the Parish Council could sponsor a new category for the best 'front of house' floral display in the Village, where a prize of Garden Centre Vouchers would be provided by the Parish Council. The clerk would contact the Horticultural Society to discuss.

Clerk

- 46/18b It was reported that the Parish Council had received notification of a road closure of Maynard Terrace for 4 weeks, however no alternative route had been offered. Residents were in contact with Bristol Water and B&NES to find a solution for the residents to access their homes.
- 46/18c The Parish Council had received notification of Regulation 15 consultation of the Stanton Drew Neighbourhood Plan.
- 47/18 The Ward Councillor sent a report to say that Work will be starting on road widening at Marksbury. Residents will have more choice regarding libraries with several community libraries being set up in nearby villages.
The project to downsize the Council has commenced and a number of people have decided to take voluntary redundancy.
Parish Councils and residents will be encouraged to engage with the Fix My Street application to directly report issues to the Council. Residents using the app will be able to see what has been reported and it is hoped that this will decrease the number of reports for each issue. PCs will be able to look at the issues in their Parish. The online system will also report the status of each issue which will be helpful for the PC and Ward Councillors
Traffic Calming - The national report regarding 20 mph is now delayed by 6 months, but she will ensure that Clutton is kept in the forefront of officers' minds. She is checking when the Station Road surface was last inspected and if an inspection is due and she will ensure that the virtual footway markings are inspected as well. The Council will need to be mindful of balancing the fact that we have construction traffic denigrating the road with safety issues.
She has engaged with Curo and specifically the Construction Manager and should be meeting him this week. We have agreed that the junction from the private MT road in front of Highworth was not properly aligned and forced cars over the privately owned part of the road. Curo have agreed to increasing the splay which allows cars to go straight across without travelling over Highworth property. It is not ideal but is a compromised reached. Curo are also contacting the Council regarding repairs to the highways at the junction of MT and Clutton Hill. Curo are prepared to undertake some repairs in this location to make the road good. There are some issues regarding noise and working over the stated time periods set out in the Construction Method Statement which will be addressed at the forthcoming meeting.
- 48/18 It was reported that the work on the toilets in the Village Hall had been completed. The representative on the Village Hall committee raised concerns as there had been no end of year accounts completed at the end of last financial year due to issues with a change of treasurer and problems accessing the bank account, and so with end of year approaching it was imperative that the end of year accounts are completed this year.
Clutton United Charities reported that they were formulating a mission statement.
Flood Wardens: The overflowing drain in Marsh Lane was still overflowing even though it had been reported.
- 49/18 It was agreed that in addition to his weekly and monthly tasks, the Village Operative would be asked to fix the broken fence panel in Station Park and to install fitted shelves in the phone kiosk to allow more storage space. Clerk
- 50/18 The Clerk reported that she was still chasing the replacement of the LED Street Lights but they were still waiting for Parts and we would be notified as soon as they were ready to programme the works

Communication Stats: 178 Facebook Likes, 129 newsletter subscribers
Website: 231Sessions, 172 unique users, 258 Pageviews

Close: The meeting ended at 8.35pm