

Clutton Parish Council

Monday 18th June 2018, 7.30pm in the Village Hall

Minutes of the monthly meeting of the Parish Council

Present: Councillors R Naish(Chair), J Bush, A Hillier(Part), I Myatt, G Williams, K Warrington (Ward Councillor) and Mrs H Richardson (Clerk). and 1 member of the public

Item	Action
95/18	Apologies were received and accepted from B Bailey, S Piddock, D Phillips, D Veale, D Worskett.
96/18	The minutes of the meeting on Monday 21 st May were approved.
97/18	The ward councillor said that she would obtain a copy of the B&NES safety report from the Burchills Close play area, (but thought the issues was with the ground / surface) and forward it to the Clerk. The Clerk has arranged for RoSPA to inspect the play area at the end of June and will speak to new insurers once they have been appointed. ^(89/18)
	<u>Planning</u>
98/18a	A report on the following planning applications had been received. a) 18/01958/AR: Parcel 0006 Maynard Terrace. Erection of Non-illuminated Sign. The Parish Council agreed that the sign was too large and therefore too dominant in relation to its surroundings. It is not clear when the sign is due to be installed or when the road layout was likely to change and so requested more information about the sequencing, although positioned back from the junction the size of the banner means it will be very visible from the junction. The Parish Council are still unhappy about the safety of the junction and until that has been settled the Parish Council agreed to OBJECT as this dominant sign is another distraction on an already dangerous junction.
98/18b	b) 18/02322/COND: Lower North End Farm, Discharge of Conditions. The Parish Council agreed that the only condition that raised concerns was Condition 4, which dealt the importation of waste with the movement of 1260 trips by 20 tonne lorries (7.64 per day). The Parish Council wanted to ensure that these lorries were not travelling through the village and past the school. If B&NES allow them through the village then they must at the very least enforce the same restriction as another development site in the village which restricts lorry movements to 9.30am and 3pm. This is to avoid the school run for Clutton Primary School and after school clubs, the drop off and pick up for the pre-school and the school bus drop off times for Norton Hill.
99/18	There was no update from the Neighbourhood Plan Steering group.
	<u>Finance, Legal, HR, & Admin.</u>
100/18	The Clerk reported that there were still issues with the TSB bank account since they installed a new operating system. A cheque to Primrose Garden Maintenance had been refused without reason and would need to be reissued and the Bank had agreed to raise bankers drafts for this months payments as no cheque book had been received. The Cheque books had been sent to Village Hall, so the Parish Council now had cheque books (as of 7PM that evening), but it was unclear how they had been sent to the Village Hall. Two further cheque books that had been ordered would be cancelled. The monthly finance report was accepted.

Financial information for the meeting of the Council to be held on 18/6/18			
Cashbook balance reported at May Meeting			£ 55,013.55
plus Receipts since last meeting			
B&NES Street Sweeper Scheme		3923.12	
Thatcher & Hallam returned Cheques	£	3,240.00	
Allotment Rents	£	45.00	
			£ 7,208.12
less Payments since May meeting			
Cheques per April meeting	£	4,914.42	
			£ 4,914.42
Balance per Cashbook at 31/5/18			£ 57,307.25
Receipts due			
Allotments		183.00	
			£ 183.00
Available before May cheques			£ 57,490.25
Cheques to be signed on 18/6/18			
Salary Cheques	£	1,865.00	June
Peter Rogers Reimburse	£	47.63	reseeding goalmouths
Peter Rogers Mileage	£	61.43	April - June. mileage, 136.5*0.
Helen Richardson reimburse	£	103.56	mileage, stamps stationary
Helen Richardson reimburse	£	79.99	Mcafee IT security
Helen Richardson Reimburse	£	37.00	Survey monkey subscription
NEST	£	102.70	pension
Primrose Garden Maintenance	£	365.65	June Grass Cutting
EDF Energy	£	293.49	Electricity 1/3/18-31/5/18
B&NES Rent	£	125.00	24/6/18 - 28/9/18
Alca	£	20.00	CILCA Course
			£ 3,101.45
Balance at bank after May cheques			£ 54,388.80
less ringfenced			
Legal Fees		1600.00	
Bins		800.00	
Led lights		12088.00	
			£ 14,488.00
			£39,900.80
Outstanding debtors	£	-	
Outstanding creditors			
Community Payback	£	360.00	
Clutton Horticultural Society	£	250.00	
Clutton with Cameley PCC	£	1,000.00	
			£ 1,610.00
			£38,290.80

101/18 The Parish Council approved the insurance quote from BHIB Insurance Brokers of £335.31 (£376 last year) with the added benefits of Clerks Cover, tree felling and lopping cover and flytipping cover.

A Hillier left the meeting and with four councillors the council was no longer quorate. The meeting ended at 8pm.

The following **informal reports** were received after the meeting:

Road Safety

The Ward Councillor reported that she had managed to secure funding for a review of the traffic calming scheme through the village to be delivered 2019/2020.

CURO are refusing to install temporary traffic lights on the junction of Clutton Hill / Maynard Terrace which was agreed as the solution to safety concerns raised by the Parish Council and members of Cabinet. CURO are now backtracking and the Chief Executive of B&NES will be writing to the Chief Executive of CURO to ask them to reconsider.

Bus Franchising

The Parish Council had been asked to support a request from Timsbury PC to encourage WECA to pursue the benefits of Bus Franchising, but subsidising would be required to ensure that non-profitable routes were not dropped. The Clerk would submit a response on behalf of the Parish Council.

Area at the Back of the Park.

The Village Operative would be asked to start clearing the fenced off area at the back of the Park.

Culvert between the Mead & 91/92 Cooks Hill.

The Parish Council had received another complaint about the Culvert being full of plastic waste also Himalayan Balsam and Giant Hogweed, The landowners had cleared the side of the Culvert on the side of 91/92 Cooks Hill. The Land owners on the Mead Side of the Culvert had been contacted twice, but not taken any action. The Parish Council would write to all the landowners and ask them to clear it or they would be charged.

Clutton Flower Show

Councillors would be allotted times for the stand at the Flower show. It was suggested that the Station Park working group display their recommendation for Station Park on the day.

Trespassing at the CURO development

The Parish Council received a letter to inform them that CURO would be installing CCTV as they suspected trespassing had occurred on site.

Complaint regarding Recycling Lorry

Several incidence of unacceptable aggressive behaviour were reported about the personnel driving the recycling lorry. Reports of them regularly taking a 'comfort break' in the public footpath at Carlton Close were also received. The Ward Councillor would address these issues.

Finger Posts

The Village Operative had produced a report on the condition of the Finger Posts within the Parish, and had quoted £54 for paint for a short term renovation of them. The Clerk would authorise this work as part of her delegated powers and a proposal to replace the Finger Posts with original style Cast Iron Finger Posts would be revisited at a future meeting.

CURO site breaches

The noisy generator on site was still being turned on at 7am every morning despite B&NES enforcement telling the Construction Director that it could not be turned on until 7.30am weekdays and 8am Saturdays. Many incidents of Lorries outside of permitted hours were also being witnessed however photographic evidence was needed for enforcement to take further action.

Rats

A complaint about Rats in the vicinity of the allotments had been received and the so the allotment holders would be reminded to keep good hygiene on the plots and should report any evidence of nests.