

Clutton Parish Council

Monday 30th July 2018, 7.30pm in the Village Hall

Prior to the start of the meeting Cllr Jenny Bush was presented with a certificate of commendation from the Chelwood Rotary Club Community Award marking the outstanding contribution she makes within our community.

Public Submissions: -A resident raised concerns that drones had been flying over their Property and gardens and appeared to be operated from the CURO site.

-The new road into the CURO site appeared to be roughly 10ft above the level of the neighbouring field and asked the Parish Council to get assurances that protective fences would be installed to prevent cars coming off the road and into the field endangering lives.

-It was suspected that the stream at the back of Carlton Close was contaminated as there is a very strong smell of diesel. This had been reported to the environment agency who are investigating.

Minutes of the monthly meeting of the Parish Council

Present: Councillors R Naish(Chair), J Bush, B Bailey, A Parfitt, S Piddock, D Phillips, A Hillier(Part), I Myatt, , D Worskett, K Warrington (Ward Councillor) and Mrs H Richardson (Clerk). and 5 members of public

Item	Action
102/18	Apologies were received and accepted from G Williams.
103/18	The minutes of the meeting on Monday 18 th June May were approved.
104/18	There was nothing to report on matters arising from the previous minutes
Planning	
105/18a	A report on the following planning applications had been received. a) 18/02514/COND: Parcel 0006 Maynard Terrace. Discharge of Condition 9: Changes to the Construction Method Statement. As the closing date for comments has passed, it was reported that the clerk had submitted a response on behalf of the Parish Council objecting to the proposed changes to the delivery times. The full response was circulated.
105/18b	b) 18/2640/LBA: Methodist Church, 50 Upper Bristol Road. External alterations to install 2x photovoltaic panels. It was reported that the Planning Working group agreed that no comment was necessary.
105/18c	c) 18/02789/FUL: 10 Valley View. Erection of two storey rear and side extension. It was reported that the Planning working group had no objection.
105/18d	d)18/02781/TPO: 14 The Sidings. T6 Oak reduce lateral limbs on oak away from building and crown lift. The Planning working group had no objection to this application as long as it was carried out by an approved tree surgeon.
105/18e	18/02913/FUL: 16 Greenridge. Erection of a first floor extension above existing kitchen. It was reported that the Planning working group had no objection to this application.
105/18f	18/02465/FUL: Tyne Depot, Stowey Road. Erection of a single storey workshop. It was reported that the planning working group had no objection to this application provided that if there were any amendment to include roof lights, then it should be placed to minimise light spillage/pollution.
106/18	Planning Decisions: 18/01958/AR. Parcel 0006 Maynard Terrace. Erection of Non-Illuminated sign. Consent has been given.

- 107/18 It was reported that the Parish Council had been approached for an informal discussion regarding the withdrawn planning application for the erection of stables in Land at Clutton Hill. Representatives of the planning working group had met with the resident on site and explained that the Parish Council had agreed that the previous designs were substantial and out of scale for the location, and that a smaller, low profile building could be more acceptable, but would be considered formally by the Parish Council when the application is submitted.
- 108/18 The chair and vice chair had been invited to meet with Team Manager for Planning Policy to be briefed on the planning process and the progress of the HELAA and Spatial Strategy. Specific sites were not discussed however three strategic options were outlined:
a) New developments would be concentrated around a few locations.
b) In addition to the concentrated developments above, villages would need to take on around 50 additional homes.
c) Greenbelt land around Bath would be made available for development.
- 109/18 The neighbourhood Plan steering group reported that they had two sites to assess within the next 6 weeks and there were 2 additional sites on the HELAA marked not suitable for development, but they would assess these too so that they are all carried out on the same basis. RN
The Formal Landscape Survey had offered to return to take photographs in summer to add to the photos they took in winter. It was agreed these photos would be beneficial (at the cost of £345)

Finance, Legal, HR, & Admin.

- 110/18 The monthly finance report was accepted.

Clutton Parish Council			
Financial information for the meeting of the Council to be held on 30/7/18			
Cashbook balance reported at June Meeting	£	57,307.25	
plus Receipts since last meeting			
Allotment Rents	£	183.00	
Footpath Agency Fee	£	724.52	
Returned cheque - primrose	£	731.34	
	£	1,638.86	
less Payments since May meeting			
Cheques per June meeting	£	3,101.45	
BHIB Insurance	£	335.31	
Primrose Garden Maintenance	£	731.34	
	£	4,168.10	
Balance per Cashbook at 1/7/18	£	54,778.02	54778.02
Receipts due			
B&NES 17/03776/VAR		631.23	
	£	631.23	
Available before May cheques	£	55,409.25	
Cheques to be signed on 30/7/18			
Salary Cheques	£	1,834.51	July
NEST	£	99.80	pension
HMRC Q1	£	2,024.05	Tax & NI
Helen Richardson reimburse	£	132.99	ink, stationary & Mileage
Peter Rogers Reimburse	£	50.97	Paint for Finger posts
Primrose Garden Maintenance	£	365.65	July Grass Cutting
SSE Enterprise	£	111.25	Street Lighting Maintenance
Alca	£	20.00	CILCA Course
Play Safety Ltd	£	159.60	Rospa Safety inspection
DJ Sportsground & Garden Machi	£	35.26	Replace blade on Brushcutter
Christine Wilkins	£	300.00	Internal Audit
Sports & Play Consulting	£	400.00	Station Park Project
Anthony Brooks Surveys	£	1,296.00	Topographical survey
Ground Investigation Ltd	£	4,242.00	Geo-environmental Site Assessment
	£	11,072.08	
Balance at bank after May cheques	£	44,337.17	
less ringfenced			
Legal Fees		1600.00	
Bins		800.00	
Led lights		12088.00	
	£	14,488.00	
	£	£29,849.17	
Outstanding debtors	£	-	
Outstanding creditors			
Community Payback	£	360.00	
	£	360.00	
	£	£29,489.17	

Highways, Rights of Way & Infrastructure

- 111/18 **Changes to Maynard Terrace junction.**
CURO are still resisting the requirement to install temporary traffic lights as they had proposed for the construction phase, to increase the safety of the Clutton Hill Maynard junction- B&NES are trying to insist that they do.
The development is significantly behind schedule.
There has recently been an issue with a resident that was unable to access their drive with the new road configuration and so changes have been made.
B&NES have still not agreed the final design of the reprioritisation of the junction and a number of issues have still not been addressed. ie the pavement on the northern side of the road leaves pedestrians stranded on the wrong side of the road on a blind corner. The ward councillor reported that the junction change will not be allowed to go ahead until issues have been resolved.
- 112/18 **Relocation of the Maypole Close Footpath.**
It was reported that the field at Maypole Close has recently changed ownership and it had come to the attention of B&NES officers that the public footpath has not been following the official route. The line of the path was altered to facilitate the construction of Maypole Close and was never returned to the correct route and so B&NES are now putting it back to the official route. Concern had also been raised by a resident contacting the Parish Council that the access gateway into the field via Maypole Close was going to double in size to accommodate large farmyard vehicles and there was worry amongst residents that the residential road was not suitable for this.
The residents are submitting an order to change the line of the official footpath, although the officer has indicated that the usage rules were unlikely to apply to this case, but advised them to go through the process and then refer to lawyers. The new owner has agreed not to change the gateway until this process has been completed. The owner has indicated that the new gate would not be significantly larger than the existing gate and that he was not planning to use large farmyard vehicles.
- 113/18 The Parish Council considered a request from a resident to install a ramp from Valley View pavement towards the Park to make it wheelchair accessible. It was agreed that the clerk would request that B&NES proceed with the ramp. Clerk
- Parks & Open Spaces**
- 114/18 The minutes of the Station Park Committee meeting held on 28th June were accepted. It was reported that the results of the ground investigation survey had been received and the committee would be meeting on the 8th August to consider the findings. Assuming nothing was found in the report to prevent it, the committee would be deciding whether or not to go ahead a purchase the site using the S106 fund.
Play & Sports Consulting Ltd had approached three suitable contractors and asked them to submit proposals for the space. If received on schedule they would be displayed at the flower show.
- 115/18 The Parish Council agreed to amend the terms of reference to allow the committee to take decisions required for the Station Park project to progress.
- 116/18 It was reported that further to agreement in February to go ahead with 'Bin It' dog bins & collection, the company had been given the authorisation to install two dog bins in the village, by email. However, despite may attempts to contact them by phone, and by email, the clerk had received no response from them and asked Clerk

the Parish Council to consider other options. It was agreed that the clerk would contact neighbouring parishes to see how they dealt with the problem and would also speak to B&NES again. It was also suggested that general waste collection companies should be contacted rather than specific dog waste companies as there seemed to be none others that cover this area.

- 117/18 It was reported that the annual safety report for the Venus Lane play park had been received and the Parks & Open Spaces portfolio would consider actions required. JB/Clerk
- 118/18 The safety report for the Birchill Close play area was considered along side communication from B&NES regarding their concerns that the equipment would be rusted underground. The Parish Council agreed to offer to contribute half the cost (£175) towards further tests to inspect the condition of the equipment under ground. Once the Parish Council had received the results, they would decide whether or not to retain the equipment within the purchase of the land. If it was found to be rusted, B&NES would be asked to remove the equipment. Clerk
- 119/18 It was agreed that the Village Operative would be asked to clear the area fenced off at the back of the Park in order to grass it over and reinstate it into the park by removing the fence. Much of the debris appeared to be builder's rubble and so it may be necessary to hire a skip. Clerk
- 120/18 A complaint regarding the state of the culvert at the back of the Mead was reported again as someone keeps dumping plastic garden containers in it. It is also overrun with Himalayan Balsam. It was agreed that the Parish Council would write to all neighbouring properties and land owners asking them to maintain their section and to refrain from dumping plastic rubbish in there. Clerk
- 121/8 Apologies were received from a number of councillors for being unable to take part in the rota for the flower show, due to other commitments. RN

Correspondence

- 122/18 a)A resident had contact the Parish Council as graffiti had appeared on the wooden tepee in the park. It was reported that the village operative had removed it.
b)A resident had complained about the dust from the CURO development covering the neighbouring properties and Cars. CURO claim that all their vehicles are fitted with damping equipment, which is not apparent and will not address neighbours concerns.
c)A resident complained to environmental protection regarding the dust & Air pollution from the CURO Site and excessive noise. Environmental Protection forwarded the complaint to CURO and no response has been received.
- 123/18 The ward councillor reported that the libraries reorganisation was successful providing 5 libraries in our region including Saltford, Bishop Sutton and the integration of the one shop stop and library in Midsomer Norton.
- 124/18 a)It was reported that there would be an extra meeting for the Village Hall Committee in August and the full set of accounts had been requested by the Village Hall representative to the Parish Council.
b)One of the Flood wardens reported that the stream behind Carlton Close and Kings Oak Meadow appeared to be contaminated with Diesel. The environment agency has been informed.

c)Allotment holders had met unofficially to consider ways to improve the site. A proposal would be put forward at the next meeting in order to apply for S106 funds.

- 125/18 It was reported that in addition to regular litter picking, the Village Operative had been cutting back grass verges to restore the width of pavements, painting the finger posts, and he has reset the rubber matting in the play park. A councillor said that 7 people had commented on how pleased they were with the decision to appoint a Village Operative and that he had made a huge difference to the village. The Parish Council were asked to ensure that they continue to fund the position. His tasks for the coming month would include clearing the back of the playpark, continue with the renovation of the finger posts, tidy up the layby on the top flat. It was mentioned that the bus stop on the other side of the road was overgrown, but B&NES would be asked to clear it. The Clerk would look into Section 58 training for the Village Operative so that he can work safely on the side of the roads. clerk
- 126/18 The Clerk gave a report on activity since the last meeting:
-The footpath ranger reported a large potentially dangerous pit, next to footpath CL6/37 near to Gillards Warehouse. It was agreed that this should be reported to B&NES footpaths officer. clerk
-A resident reported that the footpath on Rogers Close is overgrown with Lavender. It was agreed that the homeowner would be contacted. Clerk
-Correspondence had been received from B&NES to say that the Parish Council would be able to suggest ways to spend developer S106 funds to support the residents of Clutton. The Parish Council would need to write formally to B&NES with reasoning behind the proposal. RN
-The Clerk is expecting a report from the local police regarding the recent spate of burglaries in Clutton and will circulate as soon as it has been received. clerk

The meeting finished at 9.26pm

Communication Stats: 181 Facebook likes, 131 Newsletter subscribers
Website 250 sessions, 191 unique users, 555 pageviews.