

Clutton Parish Council

Monday 16th April 2018, 7.30pm in the Village Hall

Minutes of the monthly meeting of the Parish Council

Present: Councillors R Naish(Chair), B Bailey, J Bush, A Hillier, T Parfitt, D. Phillips, D Veale, G Williams, D Worskett. and 2 members of the public

Item	Action
51/18	Apologies were received and accepted from H Richardson, Ian Myatt, and S Piddock. T Parfitt declared an interest in 57/18 as he was a member of the horticultural society.
52/18	The minutes of the meeting on Monday 19 th March were approved.
53/18	No additional matters arising from the minutes of the last meeting were raised.
	<u>Planning</u>
54/18a	A report on the following planning applications had been received. a) Decision: 18/00142/FUL: Land Opposite Southways. PERMIT b) Decision: 18/00507/FUL: Land West of Southways. WITHDRAWN c) Notification Planning Enforcement: 18/00139/NONCOM: Parcel 0006 Maynard Terrace. Breach of Condition 9, which included issues with lorries driving through village outside permitted times and waiting at the top of the village in dangerous positions. The meeting was suspended until a disruptive resident had left the premises. Once the meeting restarted it was reported that Curo have now installed a wheel wash which was welcomed, however many of the Construction Directors responses to breaches in the enforcement notice were inaccurate and the need for further corroborating evidence was suggested.
55/18	The Neighbourhood Plan Steering group reported that B&NES had sent through the final HELAA and that there were only two sites to be assessed. A member of the steering group would be attending training session on the 3 rd May to assist with site assessments and then the NP group could start work again.
	<u>Finance, Legal, HR, & Admin.</u>
56/18	The monthly finance report was accepted

Clutton Parish Council			
Financial information for the meeting of the Council to be held on 16/4/18			
Cashbook balance reported at March meeting		£	40,954.94
plus Receipts since last meeting			
		£	-
less Payments since February meeting			
Cheques per March meeting	£	4,940.57	
Groundwork UK	£	371.96	NP repayment
P A Rogers	£	365.10	Village Operative March
HMRC	£	91.20	Additional Tax once PR added
		£	5,768.83
Balance per Cashbook at 31/3/18		£	35,186.11
Receipts due		£	-
Available before april cheques		£	35,186.11
Cheques to be signed on 16/4/18			
Salary Cheques	£	1,850.80	Salaray Cheques
NEST	£	67.46	Pension
ALCA	£	286.00	Annual Subs to NALC
Payman.co.uk	£	77.40	Payrol Processing nov - Jan
SSE Enterprise	£	111.25	Street Light Maintenance
Jenny Bush Reimburse	£	140.00	Planters
Peter Rogers Reimburse	£	44.69	Village operative expenses-Shovel, boots, Gloves
HMRC	£	91.20	Updates Payment schedules.
		£	2,668.80
Balance at bank after April cheques		£	32,517.31
less ringfenced	Legal Fees	1600.00	
		£	1,600.00
			£30,917.31
Outstanding debtors	£	-	
Outstanding creditors			
Community Payback	£	360.00	
		£	360.00
			£30,557.31

57/18 A grant application from the Horticultural Society was considered and it was agreed to approve the grant of £250 towards the running costs of the Clutton Flower Show.

58/18 It was reported that B&NES had informed the Parish Council that B&NES Parks Service had received the S106 Green Space funding from the Maynard Terrace development and that the Parish Council was encouraged to apply for funding for green space projects that meet the terms of the S106 covenant. The Parish Council agreed that applications will be made for improvements to the allotments and for the Clutton Station Park project which is the only local green space in the vicinity which meets the criteria.

Highways, Rights of Way & Infrastructure

59/18 The Ward Councillor reported that the sets of temporary traffic lights on Station Road, currently advertised are not connected with the Curo development. The sidings are planning to connect to mains water using private drains, terminating the use of the pumping station. There was no news on the Three-Way Traffic lights for the work on the junction, but they have been asked to co-ordinate the work on the drains with the work on the junction. Concerns were raised about the virtual pavement and that bad weather conditions, dust, and mud on the road made it more dangerous than not having a virtual pavement. With another two years of the Maynard Development the pedestrian arrangements cannot wait another two years before being addressed, it was agreed that a letter should be sent to B&NES expressing our concerns.

HR

This has been raised by the Ward Councillor and a B&NES engineer visits the site once a week to monitor.

Parks & Open Spaces

- 60/18 The Clutton Station Park Sub-committee had met on the 5th April and the minutes were circulated and accepted. It was reported that the sub committee had been advised that it was not necessary to carry out expensive or extensive surveys to satisfy the requirements of the loan.
- 61/18 It was reported that the brambles were encroaching on the grassed area of Station Park and need to be cut back.

Correspondence

- 62/18a Communication had been received from the Chelwood Bridge Rotary Club inviting the Parish Council to put forward nominations for silent heroes for the 2018 Community awards, any nominations should be sent to the clerk. Clerk
- 62/18b Communication has been received from a resident congratulating the Parish Council on the appointment of the Village Operative and the recent Village Clean up by volunteers. Councillors welcomed the feedback and reported several other similar messages from residents. The Village Operative would be informed.
- 63/18 The Ward Councillor reported that the redesign of B&NES council is continuing making significant savings. Fixmystreet had been improved and updated. She is still trying to interface with CURO.
A telephone survey is being carried out by B&NES to gather information on housing and the Marksbury Garage road enhancement is due to commence.
- 64/18 Concerns were raised by the Village Hall representative about the finances of the Village Hall and a set of accounts had been requested by 23rd April. He has concerns about the liability of the committee members.

The drain in Marsh Lane is still overflowing despite numerous reports to B&NES.

Allotment holders are meeting monthly on a casual basis to discuss wants and needs. The stopcock is leaking and representatives from the PC will resolve. BB, TP
- 65/18 A report from the Village Operative was received Clerk
- 66/18 The Clerk reported that Bristol Water were investigating the water leak behind the village hall. Thatcher and Hallam were returning the funds they were holding to pay B&NES for legal work in connection with the sub leases for Clutton Station Park.

Communication Stats: 178 Facebook Likes, 129 newsletter subscribers
Website: 231Sessions, 172 unique users, 258 Pageviews

Close: The meeting ended at 8.45pm