

Clutton Parish Council
Monday 19th June 2017, 7.30pm in the Village Hall

Minutes of the monthly meeting of the Parish Council

Present: Councillors R Naish(Chair), B Bailey, J Bush, S Dagger, S Drew, A Hillier, I Myatt, A Parfitt, D. Phillips, S Piddock, A Starr, D Veale (part), D Worskett, Cllr K Warrington (Ward Councillor) and Mrs H Richardson (Clerk);
3 members of the public

Item		Action
82/17	There were no apologies and declarations of interest were received from Ian Myatt (87/17d) and R Naish (87/17b) & S Piddock (87/17b)	
83/17	The minutes of the meeting on Tuesday 18 th April 2017 were approved.	
84/17	An update was received on the actions from the last minutes. It was reported that the Parish Council Solicitor had left Thatcher & Hallam and so a meeting was being arranged with her successor once she is up to speed on subleases. A planter has been installed by the phone kiosk.	
	<u>Planning</u>	
85/17a	The Parish Council agreed to support planning application 17/01951/FUL: Woodview, Upper Bristol Road. Erection of two storey extension.	
85/17b	It was agreed not to comment on 17/05692/RES: Parcel 0006 Maynard Terrace, discharge of Condition 1 as the associated documents were specialised and should be left to the Coal Board.	
85/17c	It was agreed not to comment to 17/02393/FUL: Development site adj the Sidings. Non-Material amendment to 11/05107/FUL as the changes to the plans were primarily interior alterations such as enlargements of bathrooms.	
85/17d	The Parish Council agreed to support planning application 17/02484/FUL. 7 Furnleaze: Two storey side extension, as there are no issues with regard to scale.	clerk
85/17e	It was agreed to support planning application 17/02485/FUL: Honey Gaston, Featherbed Lane. New Barn to replace old barn destroyed by fire. The proposals are well designed and use the same footprint as the old Barn.	clerk
	<u>Finance, Legal, HR, & Admin.</u>	
86/17	The monthly finance report was accepted	

Financial information for the meeting of the Council to be held on 15/5/17			
Cashbook balance reported at April meeting		£	30,931.89
plus Receipts since last meeting			
B&NES Street Sweeper	£ 3,846.19	April 2017 - March 2018	
B&NES Precept	£ 18,796.50	April 2017 - Sept 2017	
		£	22,642.69
less Payments since April meeting			
Cheques per April meeting	£ 2,491.03		
		£	2,491.03
Balance per Cashbook at 30/4/17			£ 51,083.55
Receipts due			
B&NES Precept	£ 18,796.50		
		£	18,796.50
Available before May cheques			£ 69,880.05
Cheques to be signed on 15/5/17			
2016-17	EDF Energy	£ 292.43	Jan - March
	Water2Business	£ 28.28	Nov - April
	Cole Easdon Consultants	£ 378.54	Overspend on safety Audit
2017-18	Salary Cheques	£ 1,360.90	May Salaries
	NEST	£ 56.54	Pension
	Primrose Garden Maintenance	£ 365.65	Grass Cutting May
	Clutton Horticultural Society	£ 250.00	S137 Grants (minute 51/17a)
	Clutton with Cameley PCC	£ 1,000.00	S137 Grants (Minute 51/17b) (1st Instalmen
			£ 3,732.34
Balance at bank after May cheques			£ 66,147.71
less ringfenced			
	Legal Fees	1600.00	
	Replacing Fence	1200.00	
	Painting Fence	450.00	
	Planter & Plants	300.00	
	Internal Audit Fee	300.00	
	External Audit Fee	300.00	
			£ 4,150.00
			£61,997.71
Outstanding debtors		£	-
Outstanding creditors			
	Community Payback	£ 360.00	
	Clutton Village Hall	£ 37.50	
			£ 397.50
			£61,600.21

- 87/17 The Annual Governance Statements 2016/17 were accepted and approved.
- 88/17 The Accounting Statements for the 2015/16 External Audit were accepted and approved, along with the end of year accounts and the internal audit report.
- 89/17 The renewal of the Parish Council insurance provider for 2017/18 was deferred as quotes had not been received. clerk

Highways, Rights of Way & Infrastructure

- 90/17 Cllr David Worskett was appointed Lead Councillor for 'Highways, Rights of Way & Infrastructure' portfolio, however as David was already Lead Councillor for 'Planning', this would be reviewed once the workload had been established.
- 91/17 The appointment of Phillip Edwards as Footpath Ranger was approved and his initial inspection report was accepted. The Parish Council approved the purchase of a multitool and safety visor up to a max of £300. Fuel can be invoiced as needed. Clerk
- 92/17 The Ward Councillor reported that she hoped to have a date this week for the site meeting for the Maynard Terrace / Clutton Hill Junction with key members of B&NES Council. KW
- 93/17 It was reported that notification had been received from B&NES highways officers that the post scheme evaluation for the traffic calming scheme implemented last year had produced some unexpected results. The average DW

speed of traffic through the village has increased since the introduction of the 20mph limit and virtual footway. This has raised concerns and will be investigated.

Parks & Open Spaces

- 94/17 It was reported that the conversion of the Phone Kiosk to a book exchange had been completed and was now operational. Rubbish still needed to be cleared from the allotments and a quote to remove the rubbish would be obtained. The Clutton Station Park working group had met and more work was needed before applications for grants could be made. A consultation flyer would be posted to all houses in the village to try to get more engagement from residents. There is a continuing problem with petty vandalism in the Clutton Station Park Area and the police had been called three times. They were very helpful and have suggested fitting CCTV. JB

Community Engagement

- 95/17 It was reported that a new site for the Parish Council notice board was being investigated, the new website needed rearranging due to the change in the portfolio system and a Parish Council Instagram and twitter account were being considered.

Miscellaneous

- 96/17 Members appointed to serve on working groups remained the same as last year.
- 97/17 The date of the July Parish Council meeting was changed from 17th July to the 31st July. Clerk

Correspondence

- 98/17 a) A complaint about dogs mess was received, specifically about the effect of the 'protest' someone had made by picking up all the dogs mess on the Maynard Terrace Track, bagging it, but leaving the full pink plastic bags on the track. Although well intentioned, the flapping plastic bags could frighten horses. The Parish Council would communicate the message that dogs mess should be picked up by dog owners and that bags shouldn't be left on the ground.
- b) A complaint had been received about the noise disturbance of trial bikes had been received and referred to B&NES.
- 99/17 The Ward Councillor reported that she would be meeting with True Speed would update the Parish Council regarding their current solution for improving broadband speeds.
- 100/17 It was reported that the Village Hall Treasurer was still having problems changing over the authorities with the bank, and that the toilets would be refurbished shortly.
- The Culvert by the Mead is still blocked with garden waste and plant pots, despite being reported to CURO and to B&NES. A drain on Clutton Hill is blocked, up from Sunnyside causing water to overflow and run down Clutton Hill. The Ward Councillor said she would report it. Clerk
KW

101/17 The Clerk reported that B&NES had responded to the Parish Council suggestion of Calling the new development off Maynard Terrace – Greville Road – after the family name of Daisy Maynard. They had no objection to Greville, but said to avoid confusion with Maynard Terrace, they suggested 'Mead', 'Walk' or 'Gardens'. The Parish Council agreed that none of these would be appropriate and would suggest 'Row' or 'Way'. All Councillors were asked to read the Parish Charter and respond with any comments as soon as possible.

Clerk

Communication Stats: 164 Facebook Likes, 119 Newsletter subscribers,
Website: 190 Session, 148 unique users, 489 pageviews

Close: The meeting ended at 8.44pm