

Clutton Parish Council

Monday 31st July 2017, 7.30pm in the Village Hall

Public Submissions: A resident spoke in support of his letter requesting that the Parish Council let him have the piece of land at the back of the Play area which has been fenced off for a number of years.

A resident suggested that the whole of the CURO Development be called Greville Estate to avoid confusion with Maynard Terrace.

Minutes of the monthly meeting of the Parish Council

Present: Councillors R Naish(Chair), B Bailey, J Bush, S Dagger, A Hillier, I Myatt, A Parfitt, D. Phillips, S Piddock, A Starr, D Worskett, Cllr K Warrington (Ward Councillor) and Mrs H Richardson (Clerk); 7 members of the public

Item		Action
102/17	Apologies were received and accepted from D Veale, and declarations of interest were received from R Naish (114/17c) & S Piddock (114/17c). A letter of resignation had been received from S Drew.	
103/17	The minutes of the meeting on Monday 15 th June 2017 were approved.	
104/17	An update was received on the actions from the last minutes. The Chair had now met the new Solicitor at Thatcher & Hallam (46/17). Thanks were given to S Dagger who had arranged for the rubbish on the allotments to be removed (94/17). The drain on Clutton Hill was still blocked and was reported again(100/17). B&NES Highways would be contacted to discuss the positioning of further plant pots on the A37.	
	Planning	
105/17a	The Parish Council agreed to comment on 17/02799/COND Parcel 0006 Maynard Terrace to ask for the inclusion of 'no access to CURO Development' signs at the end of Lower Bristol Road, Flatts Lane, and Marsh Lane to ensure lorries use the correct route.	
105/17b	It was agreed to support 17/03025/FUL: 11 The Mead. Erection of Single Story extension, as it was inkeeping with the surrounding development and had no negative impact on neighbouring properties.	Clerk
105/17c	It was agreed not to comment on 17/03248/COND: Parcel 0006 Maynard Terrace, Discharge of condition1 as it was a technical application and should be left to the Coal Board.	
105/17d	It was agreed not to comment on 17/03255/COND: Parcel 0006 Maynard Terrace, Discharge of condition 4	
105/17e	It was agreed not to comment on 17/03345/COND: Parcel 0006 Maynard Terrace, Discharge of condition3&7	
106/17	It was reported that the Neighbourhood Steering Group were still waiting for the HELAA. It was agreed that a professional Landscape Assessment would be carried out in collaboration with High Littleton Parish Council to keep the costs down, but the cost of £4940 would be covered by a grant. The Landscape assessment considers which areas of the Village are suitable for	RN

development and which areas should be protected.

Finance, Legal, HR, & Admin.

107/17 The monthly finance report was accepted

Clutton Parish Council			
Financial information for the meeting of the Council to be held on 31/7/17			
Cashbook balance reported at June meeting		£	47,351.21
plus Receipts since last meeting			
	£	-	
		£	-
less Payments since June meeting			
Cheques per June meeting	£	2,820.42	
D J Phillips Sportsground & Garden	£	299.40	Multi tool for Footpath Ranger
H Richardson (reimburse)	£	194.79	Stationary, IT Security & office
			£ 3,314.61
Balance per Cashbook at 1/7/17		£	44,036.60
Receipts due	Allotment rent	100.50	
			£ 100.50
Available before July cheques			£ 44,137.10
Cheques to be signed on 31/7/17			
Salary Cheques	£	1,346.47	July
NEST	£	57.67	Pension
Philip Edwards	£	265.00	Footpath Clearance
ALCA	£	20.00	Cilca Support Session
M Colliver	£	1,010.00	Replacing allotment fence
SLCC - Local Council Administration	£	73.60	Book
Primrose Garden Maintenance	£	365.65	July Grass cutting
Primrose Garden Maintenance	£	318.00	Hedge trim and repair swing guard rail in play
RoSPA	£	88.20	Play Area Inspection
SSE Enterprise	£	111.25	Street Lighting Maintenance
Payman	£	77.40	Payroll Processing (May-July)
Aon	£	376.08	Insurance renewal
			£ 4,109.32
Balance at bank after May cheques			£ 40,027.78
less ringfenced			
Legal Fees		1600.00	
Painting Fence		450.00	
Planter & Plants		300.00	
External Audit Fee		300.00	
			£ 2,650.00
			£37,377.78
Outstanding debtors	£	-	
Outstanding creditors			
Community Payback	£	360.00	
			£ 360.00
			£37,017.78

Highways, Rights of Way & Infrastructure

108/17 Cllr David Veale was appointed Lead Councillor for 'Highways, Rights of Way & Infrastructure' portfolio.

109/17 The Ward Councillor was still trying to organise a site visit for the leader of the Council, and key cabinet members to examine the Clutton Hill / Maynard Terrace Junction, but all had agreed and it should take place shortly. The new Cabinet member for Transport had already visited. KW

110/17 It was reported that following the notification that a follow up speed survey had indicated that the average speed of traffic through the village has increased since the introduction of the 20mph limit and virtual footway, a site meeting had taken place with B&NES officers. The officers would consider the reasons for this and report back. KW

Parks & Open Spaces

111/17 The Clutton Station Park working group had been unable to find a time to meet recently and so may reduce the size of the working group and endeavour to find a time to meet and progress. JB

112/17 The annual safety report for the play park had been received and it was agreed that quotes would be sought for all items flagged for attention. JB

Community Engagement

113/17 It was reported that the placement of a new noticeboard would benefit from Permitted Development, but a highways inspector would be able to assess the proposed site. The Website still needed updating with the new portfolio arrangement. SP

Correspondence

114/17a A resident had asked the Parish Council to consider a proposal to let him have a piece of land which was formerly part of the play area, but was fenced off to allow him to carry out building work ensuring the safety of the children in the play area. The plot would permanently block off access to a strip of land behind the houses of Moorsfield which also belongs to the Parish Council. The councillors wanted more time to consider the piece of land and so any decision was deferred to the September meeting.

114/17b The Parish Council has been notified that the Community Empowerment Fund is available to Parish Councils wishing to improve their areas, particularly focusing on public realm projects such as improving local green spaces. It will require match funding from the Parish which can be in the form of volunteer time or expertise. RN

114/17c It was reported that discussions with B&NES were still ongoing regarding the naming of the new CURO development. It is proposed that most of the development will be called Greville Road, however there is an issue with the small terrace of new houses that front onto Maynard Terrace due to the continuity of numbering on Maynard Terrace. It is therefore proposed that the name of the road would revert to its old name of 'Greyfield Colliery Road' and existing houses would be Maynard Terrace on Greyfield Colliery Road. B&NES objected to numbering the new terrace directly onto Greyfield Colliery Road and wanted a name for the new buildings on Greyfield Colliery Road. B&NES had put forward 'Daisy Buildings', The Parish Council did not think that Buildings was appropriate to the setting, but left that to the discretion of B&NES, however the Parish Council objected to the use of 'Daisy', suggesting that 'Frances' would be a better name to use (The First name of the Countess of Warwick as opposed to her 'bawdy' nickname) RN

Miscellaneous

115/17 The Chair agreed to create some information for the Parish Council Stand at the Flower Show. K Warrington, D Worskett, I Myatt & D Phillips volunteered to take their turn on the stand. RN

116/17 The Ward Councillor reported that government guidance had changed regarding the use of speed humps etc and the buildouts at Farrington Gurney have recently been shortened.

The Environment agency has insisted on a management plan to resolve the long standing problem of the sewage treatment plant at the Sidings and may result in the development connecting to the main Drains and so they are speaking to CURO to try to connect when they install the new drains for the

new CURO development.

The Application for the Ward Councillors Initiative to assist with a new gate at Clutton Station Park had been submitted.

The Ward Councillor reported a number of changes on B&NES Cabinet and that she was now Cabinet Member for Policy & Transformation. She also outlined the need for B&NES to make further savings of £15 million from the Council budget over the next year. 76% of the budget was spent on statutory requirements for Adult Social Care & Childrens Services which could not be cut, therefore the savings had to be found in the remaining 24% of the budget creating some very difficult decisions.

- 117/17 a) It was reported that the Village Hall Treasurer was still having problems changing over the authorities with the bank. The Contractor started work on the toilets and then went out of business, so a new contractor was being sourced, delaying the completion of works. The damaged curtains had been repaired. Yellow lines were due to be painted in the carpark and the next meeting was due in September.
- e) Some new allotment holders had made a good start in the allotments, however there are still some plots that need attention. The shed on plot 1 was still due to be dismantled.

- 118/17 The Clerk reported that B&NES had been notified of the resignation of S Drew, and the insurance had been renewed. There was now only 1 dog warden for the whole of B&NES and she acknowledged receipt of the complaint about dog litter in the field behind Maypole Close. Due to the lack of resources she now needs more information to target any offenders that are not picking up their fouling, descriptions of the owner & dog, times when using the field etc so that she can do specific patrols. Clerk

- 119/17 Members of public were asked to leave and the Parish Council agreed hours & rates of pay for the Village Operative.

Communication Stats: 168 Facebook Likes, 124 Newsletter subscribers,
Website: 190 Session, 170 unique users, 533 pageviews

Close: The meeting ended at 8.59pm