

Clutton Parish Council

Monday 20th February 2017, 7.30pm in the Village Hall

Public submissions: a resident complained strongly that the streets did not appear very clean: for instance there were a lot of leaves lying in West Clutton and Rogers Close. A resident reported that a hedge on Bubbins Hill was overgrown and needed cutting back. A resident reported that that Agenda had not appeared on the website and that in his opinion it was not worth subscribing to the Somerset Playing Field Association (item28/17b)

Minutes of the monthly meeting of the Parish Council

Present: Councillors R Naish(Chair), B Bailey, J Bush, S Dagger, S Drew, A Hillier, I Myatt, A Parfitt, D. Phillips, S Piddock, A Starr, D Veale, D Worskett & Cllr K Warrington (Ward Councillor) and Mrs H Richardson (Clerk); and 5 members of the public.

Item		Action
17/17	No apologies and no declarations of Interest were offered.	
18/17	The minutes of the meeting on Monday 16 th January 2017 were approved.	
19/17	An update was received on the actions from the last minutes. The Clerk asked that all outstanding approved works were completed by the end of March and invoices submitted for payment in this year's accounts.	

Finance & Administration

20/17 The finance reports were presented and accepted.

Clutton Parish Council			
Financial information for the meeting of the Council to be held on 16/1/17			
Cashbook balance reported at Dec meeting		£	39,202.27
plus Receipts since last meeting			
Footpaths Grant	£	703.29	
B&NES Street Sweeper	£	314.23	Dec
			£ 1,017.52
less Payments since Dec meeting			
Cheques per Dec meeting	£	2,670.03	
			£ 2,670.03
Balance per Cashbook at 31/12/16			
			£ 37,549.76
Receipts due			
Street Sweeper scheme for Jan	£	314.23	
			£ 314.23
Available before Jan cheques			
			£ 37,863.99
Cheques to be signed on 16/1/17			
Salary Cheques	£	1,163.93	Jan Salaries
NEST	£	48.53	Pension
SSE Contracting		£111.25	Lighting Maintenance
Payman.co.uk	£	77.40	Payroll Processing
			£ 1,401.11
Balance at bank after January cheques			
			£ 36,462.88
less ringfenced			
Legal Fees		1600.00	
			£ 1,600.00
			£34,862.88
Outstanding debtors			
	£	-	
Outstanding creditors			
Community Payback	£	360.00	
			£ 360.00
			£34,502.88

Planning

- 21/17 a)The Planning Application 17/00527/FUL was considered and the Parish Council agreed that there was no objection. Clerk
- b) The Planning Application 17/00578/TPO: T1 poplar, Crown Reduction was considered and the Parish Council agreed that there was no objection. Clerk
- 22/17 B&NES are reviewing and assessing potential development sites and once we know which sites are put forward, the Neighbourhood Plan Steering Group will organise independent site assessments on any other sites around Clutton. RN
- 23/17 The Parish Council had received the notification of a 'call for sites' from B&NES as part of the new Local Plan 2016-2036. A proposal for the allotments to be put forward was turned down by the Parish Council. A second motion that the Parish Council should not put the allotments forward was approved by the Parish Council.

Highways & Footpaths

- 24/17 A company has been appointed to audit the safety of the junction of Maynard Terrace & Clutton Hill and have visited the site to undertake their audit. The draft report has been received and the final report will be circulated to Councillors as soon as it is received – probably later this week. DW
- 25/17 PEV 12460 Valley View was considered proposing no parking at any time restrictions in the turning point at the end of Valley View. Persistent parking on the single white line has been a problem for some time. The Parish Council agreed to support this proposal. Clerk

Communications

- 26/17 New sites for the noticeboard, previously located at the Post Office were considered. In addition, the condition of the two other noticeboards were discussed. It was suggested relocating a central noticeboard to somewhere near the Pub. A more detailed proposal would be put forward at a future meeting. SP

Miscellaneous

- 27/17 It was reported that B&NES Council have reviewed the Dog Warden Service and provision has been made in the budget for another year.
- 28/17 Correspondence received since the last meeting:
- a) The Parish Council considered correspondence from The Somerset Playing Fields Association and decided not to take out subscription.
- b)It was reported that the Parish Council had received notification of the Chew Valley Neighbourhood Plan Referendum and that subsequently that the Neighbourhood plan had passed Referendum.
- c)A resident had reported that there was a reoccurring problem with dog mess on the footpath leading from Venus Lane to the Play Park. This has been reported to the dog warden and the Clerk has put up notices in the area.
- d)Changes to the village rubbish collections was reported. The changes to the

service would start in November. The Parish Council are planning to invite B&NES to display the changes at the Flower Show.

- 29/17 The Ward Councillor reported that there would be an election for the West of England Metro Mayor (representing B&NES, South Gloucestershire and Bristol) in May. There will be a rise in Council Tax but it is one of the smallest rises.
- 30/17 It was reported that the new treasurer had started work for the Village Hall Committee and that repairs would be made to the barrier in front of the Hall. A 2nd hand oven had been sourced to replace the existing oven. The Clutton Station Park working group would be meeting to put together plans for the Village Consultation. SDr
The clearance of the allotments was progressing and several new allotment holders had signed up. A suggestion was made to introduce a track running along the back hedge – a formal proposal would be put forward at a future meeting. TP
- 31/16 The Clerk reported that the grass cutting contract had been renewed with Primrose Garden Maintenance. The Street Sweeper had been asked by B&NES to pick up dogs mess in Clutton Station Park, following several complaints, but as this is outside of the Village Sweeper Scheme a plan was needed going forward. SDr
The Clerk had contacted land registry with the help of the previous Clerk to correct some outstanding issues.
A report of the recent Parishes liaison meeting was circulated

Communication Stats: 150 Facebook Likes.

Close: The meeting ended at 8.50pm