

Clutton Parish Council

Tuesday 18th April 2017, 7.30pm in the Village Hall

Public submissions: The applicant spoke seeking for the planning application for Mendip House, Lower Bristol Road (52/17f) explaining the reasons for demolishing the existing house and replacing it with a new dwelling to create a family home to live in, not for commercial reasons. The proposed dwelling will follow the existing building line, be hidden by the hedgerow and will be more energy efficient.

A resident spoke in support of the Planning Application for Cooks Hill Garage (52/17b), as a neighbour the proposals were welcomed as two residential properties with off street parking, were favourable to the problems encountered over the years.

An allotment holder spoke of her disappointment regarding the number of dandelions on a neighbouring plot.(55/17f)

Minutes of the monthly meeting of the Parish Council

Present: Councillors R Naish(Chair), B Bailey, J Bush, S Dagger, S Drew, A Hillier, I Myatt, A Parfitt, D. Phillips, A Starr, D Worskett, K Warrington (Ward Councillor) and Mrs H Richardson (Clerk); 16 members of the public

Item	Action
47/17	Apologies were received and accepted from A Hillier, S Piddock, and D Veale. A declaration of interest was made by S Drew on item 52/17f.
48/17	The minutes of the meeting on Monday 20 th March 2017 were approved.
49/17	An update was received on the actions from the last minutes. Still waiting for news from Solicitor regarding subleases, following Ward Councillor being told that B&NES had agreed the leases. Still waiting for invoice from Community Payback. Vacancy for Footpath Ranger has gone on enewsletter – will be going in Parish Magazine and Facebook.

Finance & Administration

50/17 The finance reports were presented and accepted.

Financial information for the meeting of the Council to be held on 18/4/17			
Cashbook balance reported at March meeting		£	35,025.66
plus Receipts since last meeting			
	B&NES Street Sweeper	£ 314.23	March
			£ 314.23
less Payments since Feb meeting			
	Cheques per March meeting	£ 4,372.00	
	Wellington Signs	£ 36.00	
			£ 4,408.00
Balance per Cashbook at 31/3/17			£ 30,931.89
Receipts due			
	B&NES Precept	£ 18,796.50	
			£ 18,796.50
Available before April cheques			£ 49,728.39
Cheques to be signed on 20/4/17			
2016-17	Stephen Bush	£ 360.00	Footpaths
	Payman	£ 77.40	Payroll processing Feb - April
	SSE	£ 111.25	Lighting Maintenance Jan - Mar
2017-18	Salary Cheques	£ 1,225.81	April Salaries
	NEST	£ 48.63	Pension
	Marc Betton	£ 43.20	Annual email
	Primrose Garden Maintenance	£ 365.69	Grass Cutting April
	ALCA / NALC	£ 279.05	Annual Membership from 1 apr
			£ 2,511.03
Balance at bank after March cheques			£ 47,217.36
less ringfenced			
	Legal Fees	1600.00	
	Replacing Fence	1200.00	
	Painting Fence	450.00	
	Planter & Plants	300.00	
	Internal Audit Fee	300.00	
	External Audit Fee	300.00	
			£ 4,150.00
			£43,067.36
Outstanding debtors		£	-
Outstanding creditors			
	Community Payback	£ 360.00	
	Clutton Village Hall	£ 37.50	
	EDF Energy	£ 230.00	
			£ 360.00
			£42,707.36

51/17a	The Parish Council approved a grant of £250 for the Clutton Horticultural Society towards the costs of putting on the Flower Show.	Clerk
51/17b	The Parish Council approved a grant of £2000 for Clutton with Cameley PCC towards the costs of cutting the grass in the churchyard.	Clerk
Planning		
52/17	a)The Planning Application 171585/RTDCOU : Unoccupied Post office & Royal Mail Delivery Office. The Parish Council agreed to support this application as although the closure of the Post Office was regrettable all stages had been done properly and there was no real alternative.	Clerk
	b) The Planning Application 17/011454/FUL: Cooks Hill Garage, Cooks Hill. The Parish Council agreed to support this application as the proposal would be an improvement for the neighbourhood and improve the appearance of the top of Cooks Hill.	Clerk
	c) The Planning Application 17/01437/NMA:Parcel 0006 Maynard Terrace, Non Material amendment to 12/01882/OUT. Although Comments are not invited the Parish Council agreed that they should comments as they do not agree that some of these changes are non-material, however they also agreed to support this application as some of the changes are in line with suggestions made by the Parish Council.	
	d) The Planning Application 17/01377/FUL: Rickstones. Change to the garage roof. The Parish Council agreed to support this application as it does not conflict with the neighbourhood plan and no neighbours appear to be adversely affected.	Clerk
	e) The Planning Application 17/01327/LBA Methodist Church. The Parish Council agreed to support this application as they wanted to see the building maintained and used although the details would be down to the architectural specialists in B&NES.	Clerk
	f) The Planning Application 17/01307/FUL Mendip House, Lower Bristol Road. The Parish Council agreed to support this application. Although the site is outside the Housing Development Boundary and in the Greenbelt, the proposal to demolish one dwelling and replace it with another was not considered to have a detrimental effect on the surrounding area.	Clerk
	g)The Planning Application 17/01242/COND Parcel 0006 Maynard Terrace: Discharge of condition 5. Comments are not invited and the Parish Council agreed not to comment.	
	h) The Planning Application 17/01246/D6A Parcel 0006 Maynard Terrace: Comments are not invited and the Parish Council agreed not to comment.	
53/17	An update of the Neighbourhood Plan review had been given in the Annual Village Meeting, however it was noted that the HELAA had not been received from B&NES and therefore progress could not be made until that was received.	

Highways & Footpaths

- 54/17 It was reported that Cllr David Worskett and Cllr Karen Warrington had met with the Cabinet Member for Transport and a Highways Officer, who had agreed to look at the Junction of Maynard Terrace/ Clutton Hill again having considered the Stage 2 safety Audit commissioned by the Parish Council. Subsequently Cllr David Worskett presented the Safety Audit to Cabinet. As a result, the leader of the Council has asked for a site meeting with the Strategic Director, Places & Communities, to look at the junction in person. It was emphasised that CURO's financial interests should not be given priority over the safety of the residents. DW

Correspondence

- 55/17 a) Notification had been received that the Annual Return should be sent to the external auditor by 23rd June 2017 RN & Clerk
- b) An invitation was received from the Horticultural Society to take part in the Flower Show – it was agreed that the Parish Council would have a stand Clerk
- c) Notification had been received from B&NES that Parish Sweeper Payments would now be received in one payment at the end of April 2017.
- d) Notification had been received from B&NES that their weed spraying contractor was due to visit Clutton on 23rd April
- e) A complaint had been received from a new allotment holder that her allotment had been completely covered in rubbish as part of the clearance program and was very disappointed not to be able to work on her plot. TP
- f) A complaint had been received from an allotment holder regarding the dandelions on a neighbouring plot. TP
- g) The resignation had been received from the Footpath Ranger.

- 56/17 The Ward Councillor reminded residents that the rubbish collection would be changing to fortnightly collections. She had received an application for the Ward Councillors Initiative from the Clutton History Group for £250 for a new projector. The Ward Councillor explained that following the election for the new Metro Mayor, B&NES would keep its portfolio of responsibilities, however the Metro Mayor would be responsible for infrastructure projects that spanned the regions, of B&NES, Bristol and South Gloucestershire, for example planning and the road network.

- 57/17 It was reported that the Village Hall Committee had replaced the hand rail outside the hall and that quotes had been received for work on the toilets.

- 58/17 The Clerk Reported that the Royal Mail had said that the new post box will be installed within 48hours and that the school has been experiencing some problems with vandalism.

Communication Stats: 160 Facebook Likes, 117 Newsletter subscribers, Website: 482 Session, 420 unique users, 1074 pageviews

Close: The meeting ended at 8.30pm