

Clutton Parish Council
Monday 19th September 2016, 7.30pm in the Village Hall

Minutes of the monthly meeting of the Parish Council

Present: Councillors R Naish(Chair), J Bush, S Dagger, I Myatt, D Phillips, S Piddock, S Drew, A Parfitt & Cllr K Warrington (Ward Councillor) and Mrs H Richardson (Clerk); and 7 members of the public.

Public Submissions: A resident asked for the Parish Council to request that plans to introduce a 30mph speed limit on a small section of the A37 be extended to the current 40mph zone.

Rosemary Naish read out a personal statement in relation to the application to the High Court for a Judicial Review of a recent planning decision about Maynard Terrace. Rosemary made it clear that this action has been taken in a personal capacity and Clutton Parish Council is not involved in any way and no Parish Council money is being used to fund this.

A resident commented on Item 138/16 and urged the Parish Council to leave street light C004 as it is, with no reduction of brightness or time of operation, for reasons of public amenity, security and road safety.

Item		Action
132/16	Apologies were received and accepted from B Bailey, A Hillier, A Starr, D Veale and D Worskett. Declarations of interest were received from S Dagger (138/16), S Piddock (141/16) and A Parfitt (135/16)	
133/16	The minutes of the meeting held on Monday 18 th July 2016 were approved.	
134/16	Matters arising from last month's minutes: It was reported that one quote had been received for the work required from the tree survey in Clutton Station Park (120/16). This would be discussed at the next meeting when more quotes had come in. The branches above the scout hut had been removed. The Clerk & Chair had met with Thatcher & Hallam regarding the Clutton Station Park sub leases(120/16). The solicitor had since received verbal confirmation from B&NES that matters had been resolved, however we are still waiting for written confirmation. The muddy patch on the football field has dried up (131/16) if it reoccurs Wessex Water will be contacted to investigate further.	
135/16	It was reported that the clerk had responded on behalf of the Parish Council for planning application 16/03752/FUL Hazeldene: Conversion and extension of existing garage to form extension, following discussion with the planning working group a response was given stating that the Parish Council did not object provided the officer was satisfied that the application did not contravene relevant policy. It was noted that some of the members of the Planning working group had wanted to object to the application. It was reported that the Parish Council had issued a statement regarding the legal action taken by some residents with regards to the Maynard Terrace development and that the Statement could be read in full on the Parish Noticeboards, the Parish Council Website and Facebook account.	

136/16 The Finance Reports were presented and approved.

Financial information for the meeting of the Council to be held on 19/9/16			
Cashbook balance reported at July meeting		£	35,708.20
plus Receipts since last meeting			
B&NES Street Sweeper	£	314.23	July
B&NES Street Sweeper	£	314.23	August
HMRC	£	1,604.59	VAT
		£	2,233.05
less Payments since July 18th meeting			
Cheques per July meeting	£	3,754.17	
Playsafety Ltd	£	88.20	playground
Hi Line	£	432.00	Tree Survey
Salary Cheques (august)	£	1,184.36	
NEST(August)	£	50.02	Pension
		£	5,508.75
Balance per Cashbook at 31/8/16		£	32,432.50
Receipts due			
Street Sweeper scheme for Sept	£	314.23	
		£	314.23
Available before Sept cheques		£	32,118.27
Cheques to be signed on 19/9/16			
Salary Cheques	£	1,221.53	Sept Salaries
HMRC	£	301.27	Tax & NIC
NESt	£	48.53	Pension
Primrose Garden Maintenance	£	362.05	Grass Cutting Sept
B&NES	£	62.50	Rent
Marc Betton	£	150.00	Website
Helen Richardson (reimburse)	£	125.88	Stationary - Ink, Archive boxes
ARB Environmental	£	250.00	Tree work by Scout Hut
		£	2,521.76
Balance at bank after April cheques		£	29,596.51
less ringfenced	Legal Fees	3700.00	
		£	3,700.00
			£25,896.51
Outstanding debtors		£	-
Outstanding creditors		£	-
		£	-

137/16

A report was given following the meeting between representatives of the Parish Council and Curo regarding the construction traffic plan for the Maynard Terrace Development. It was reported that they plan to start on site in the first quarter of 2017 and will produce a detailed traffic management plan in the Autumn although they will be doing some preliminary ecology work and work on the hedge during the Autumn. It was agreed that none of the roads other than Station Road is suitable for construction traffic. They expect to ban suppliers from using artics and other large lorries apart from one or two to get heavy equipment on and off site. They will do a detailed management plan including forecasts of volumes & types of traffic, permitted times for deliveries, permitted routes & vehicle types. They believe they are obliged to change the junction layout before main construction starts and they also expect to need temporary traffic controls on the junction during construction. They are happy to support a case for additional temporary signage to help prevent suppliers using the wrong access route. They would be happy to attend a parish Council meeting to discuss the management of the project in due course. They will put an ongoing communications plan in place to keep residents up to date once the projects starts and would welcome an agreed comms channel for identifying and resolving issues. They

Clerk

are hoping for a construction time of 12-15 months.

Parking was not discussed and so the representatives from the Parish Council were requested to ask CURO to establish where vehicles connected to the project would park. Parking on Station Road, or Maynard Terrace would not be acceptable and would cause additional safety issues in that location.

- 138/16 The Parish Council considered advice from SSE Contracting Ltd and from the Police and agreed to leave street light C004 (Lower Bristol Road) as it is. A suggestion of a more directional light as in Farrington Gurney was made and if it is feasible it could be proposed at a later date AP
- 139/16 It was reported that more suggestions had been made for the new Clutton Station Park and they needed to be put into more formal plans for further consultation. It was agreed that Steve Drew would take over as Lead Councillor for the Clutton Station Park working group and they would meet to discuss next steps. Clerk
- The Clerk would get quotes for finishing the paintwork on the fence. SD
- 140/16 It was agreed that the application for a grant from the School to contribute towards an audit of play space at the School would be put on hold at the request of the head teacher. Clerk
- 141/16 A grant from the Cam Valley Arts Trail was approved. The grant would help to fund artists to provide free art workshops for the people of Clutton, either through School workshops or workshops open to all residents throughout the trail weekend.
- 142/16 It was agreed that a new working group would be formed to review the Parish Council's employees and working practices. The working group consisted of R Naish, S Piddock, and A Parfitt (D Worskett would also be invited). The working group would report back in November. RN
SP
AP
- 143/16 The review of the Traffic Calming Scheme was deferred to next month. IM
- 144/16 The Parish Council considered incidents of dangerous parking on Station Road at the Junction at the top of Station Road and on the single white line opposite the junction of Church Road. The police would be requested to speak to regular offenders. Clerk
- 145/16 Correspondence
a) It was agreed that the Councillors responsible for Highways should set up a meeting with the Ward Councillor to look in detail at the Stage 2 Safety Audit for the proposed new Maynard Terrace Junction. KW
IM
DW
b)It was reported that the notice board outside the Post Office would be removed when the Post Office closes. New locations for the notice board were suggested, including asking the Pub, the Church, near the entrance to Clutton Station park or next to the phone box. It was noted that Notice Board by the Village Hall was broken and so it could be required to replace that one if it can't be repaired.
c)It was reported that there was a current consultation regarding the Local

Council Tax Support Scheme. This would change the procedure for Claimants and so it would be publicised so that residents could respond to the consultation.

d)It was reported that following the cancellation of the 379 bus service, an online petition had been set up asking for its reinstatement.

146/16 The Ward Councillor reported that the Placemaking enquiry was currently going through inspection. The Chew Valley Neighbourhood Plan was progressing. She was watching the legal action being taken by the residents of Maynard Terrace with interest. This was a case of national interest and as there are a number of cases across the Country where Neighbourhood Plans are not being given sufficient weight. If it goes to a Judicial Review it will be a test case.

147/16 It was reported that the Community Payback Scheme had been contacted and had looked at the Allotments and would be willing to tackle the overgrown plots, starting from January for a small charge, this would be discussed at the next meeting.

148/16 The Clerk reported that she had written to B&NES regarding the proposed changes to the A37, following correspondence from a resident. Although the Parish Council's original response had asked for the proposed 30mph zone to begin where the current 40 mph begins, she wrote to reinforce this request.

The Parish Council has received an anonymous complaint about noisy parties in Burchill Close, however the Parish Council is unable to act on anonymous correspondence.

There is currently a public consultation on the changes to the opening house of the Hallatrow Sub Delivery Office. It shouldn't affect residents of Clutton, but if anyone is affected they should be encouraged to respond to the consultation.

The electricity will be removed from the phone kiosk on Cooks Hill on Monday 26th September. There will be some traffic restrictions on the day.

The draft pages of the website review would be sent to relevant Councillors for their consideration.

A resident had written to the Parish Council to thank the litter picker who had cleared the litter and weeds from outside their house.

A request had been received from the Youth Club to cut back branches in Clutton Station Park which were obscuring the street lights.

Communication Stats: 141 Facebook Likes, 117 Email Subscribers
Website 246 sessions, 187 unique users, 784 Pageviews.

Close: The meeting ended at 9.00pm