

# Clutton Parish Council

## Monday 17<sup>th</sup> October 2016, 7.30pm in the Village Hall

### Minutes of the monthly meeting of the Parish Council

Present: Councillors D Worskett(Chair), B Bailey, J Bush, S Dagger, A Hillier, I Myatt, D Phillips, A Starr, S Drew, A Parfitt & Cllr K Warrington (Ward Councillor) and Mrs H Richardson (Clerk); and 0 members of the public.

<b>Item</b>		<b>Action</b>
149/16	Apologies were received and accepted from D Veale, S Piddock and R Naish and declarations of interest were received from A Parfitt(57/16), who has been granted dispensation and S Dagger (52/16,64/16)	
150/16	The minutes of the meeting held on Monday 19 <sup>th</sup> September 2016 were approved.	
151/16	Thatcher & Hallam Solicitors are now satisfied that B&NES can resolve the issue of the break clause in the sublease for the Scout Hut and payment to B&NES is now due before they draw up the draft lease for the Scout Hut and the Youth Club.	Clerk
152/16	It was agreed that there was no need to comment on Planning Application 16/04814/AGRN as comments are not invited for this type of application and nothing within the application was of concern.	
153/16	The finance reports were presented and accepted. The payment to Thatcher & Hallam was approved although payment should only be released on production of an invoice	Clerk

<b>Financial information for the meeting of the Council to be held on 17/10/16</b>			
<b>Cashbook balance reported at Sept meeting</b>		£	<b>32,432.42</b>
<b>plus Receipts since last meeting</b>			
B&NES Street Sweeper	£	314.23	Sept
			<b>£ 314.23</b>
<b>less Payments since Sept meeting</b>			
Cheques per Sept meeting	£	2,521.76	
			<b>£ 2,521.76</b>
<b>Balance per Cashbook at 30/9/16</b>			<b>£ 30,224.89</b>
<b>Receipts due</b>			
Street Sweeper scheme for Oct	£	314.23	
Parish Precept & Grant	£	17,013.99	
			<b>£ 17,328.22</b>
<b>Available before Oct cheques</b>			<b>£ 47,553.11</b>
<b>Cheques to be signed on 17/10/16</b>			
Salary Cheques	£	1,235.22	Oct Salaries
Payman	£	77.40	Payroll:Aug-Oct
NESt	£	53.75	Pension
Primrose Garden Maintenance	£	362.05	Grass Cutting Oct
ALCA	£	60.00	BaGC Course S Drew
ALCA	£	95.00	Planning Course R Naish
SSE Enterprises	£	111.25	Lighting Maintenance
EDF Energy	£	211.68	Electricity
Cam Valley Wildlife	£	5.00	Annual Subscription
Cam Valley Arts Trail	£	100.00	Section 137 Grant
Clutton With Cameley PCC	£	1,000.00	Section 137 Grant
Grant Thornton	£	240.00	External Audit
Thatcher & Hallam LLP	£	1,620.00	Legal Fees, Scouts
Thatcher & Hallam LLP	£	1,620.00	Legal Fees Youth Club
			<b>£ 6,791.35</b>
<b>Balance at bank after October cheques</b>			<b>£ 40,761.76</b>
<b>less ringfenced</b>			
Legal Fees		1600.00	
			<b>£ 1,600.00</b>
			<b>£39,161.76</b>

154/16	It was agreed that a Steering Group would be formed to review the Clutton Neighbourhood Plan and that an invitation would be extended to residents to	RN, SDr, JB, DW,
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	join the Steering Group.	SDa
155/16	It was reported that the CEO of NALC has spoken at the ALCA AGM about devolution and the future for Parish Councils and his presentation would be circulated to councillors. NALC are also lobbying against the Local Government Finance Settlement Consultation.	Clerk
156/16	It was agreed that the Parish Council should oppose the Government's proposals within the Local Government Finance Settlement Consultation, specifically the introduction of mandatory referendums if precept increases exceed 2%.	DW, Clerk
157/16	The Parish Council agreed that the Community Payback Scheme should be used to dig over-grown allotments and the cost should be capped at £360. Details of how to meet the requirements of toilet and refreshment facilities would be discussed at the next meeting. The scheme will start in January and the team of 4-8 people will work once a fortnight from 9.45am – 3.15pm on a Tuesday.	TP, JB
158/16	It was agreed that as the Traffic Calming scheme still had features missing from the original plans, a list of defects would be sent to the B&NES highways team with a request that they fully audit the scheme and once completed, implement speed tests to evaluate its effectiveness as promised.	IM, DW
159/16	The meeting regarding the Maynard Terrace, Clutton Hill junction is still to be arranged.	IM, DW, KW
160/16	The Equality & Diversity Policy was approved and adopted.	
161/16	The Data Protection Policy was approved and adopted.	
162/16	The Child Protection Policy was approved and adopted.	
163/16	Councillor David Worskett was nominated to represent the Parish Council at the Remembrance Sunday Service	DW
164/16	The expenditure for removing Ash Tree 00078 at Clutton Station Park was approved with a cap as one quote was still due.	Clerk
165/16	The proposal to install a new planter was deferred until the next meeting when more options could be put forward.	JB
166/16	Correspondence received since the last meeting: a) Repair works to the front of OLD chapel, next to the school would mean that the pavement could be closed, up to 2weeks from w/c 31 <sup>st</sup> October. b) the Belluton Narrows Slope Stabilisation Scheme would commence from the 17 <sup>th</sup> Oct for a period of 6 months, meaning the closure of the road from Belluton to Chew Magna. c) A resident reported that the drain at King Lane Railway Bridge needed some maintenance as it frequently floods. It was agreed that this is a problem and should be reported to B&NES.	
167/16	The Ward Councillor reported that there would be an affordable homes show in Keynsham on 26 <sup>th</sup> October. The Joint Spatial/Transport Strategy	

Consultation was about to begin, this includes 3500 new homes with associated infrastructure in Whitchurch. The statement from the Inspector for the Placemaking Plan was expected soon.

168/16 It was reported that the Village Hall had completed their list of urgent Maintenance Jobs and that they would now look for fundraising and grants to fund further jobs on their 5 year plan. The water at the Allotments would be turned off for the winter. There had been a change of personnel within the committee of the Clutton United Charities and the policies would be reviewed.

169/16 The Clerk reported that the Phone kiosk had now been disconnected to renovations were now safe to proceed. The website review was ongoing some final photographs and formatting was required and then the content would be passed over to the created off-line. Possible changes to the library services could mean that we would be required to accommodate a small village library. Options should be explored in advance.

SP, Clerk

Communication Stats: 143 Facebook Likes, 117 Email Subscribers  
Website 215 sessions, 149 unique users, 746 Pageviews.

**Close: The meeting ended at 9.41pm**