

Clutton Parish Council
Monday 16th May 2016, 7.30pm in the Village Hall

Minutes of the Annual meeting of the Parish Council

Present: Councillors R Naish(Chair), B. Bailey, J. Bush, S Dagger, I Myatt, S Piddock, A Starr, D Worskett, Cllr K Warrington and Mrs H Richardson (Clerk); and 3 members of the public.

Public Submissions: A resident was concerned & frustrated by the amount of rubbish being dumped in the stream that runs down the side of his property. He owns the land on one side and some of the residents that live on the other side are using the stream as a dumping ground blocking up the stream. This is not only unpleasant, but raises concerns about potential flooding. It was suggested that the Parish Council contact CURO as they own the land on the other side, the environment agency and highways.

On behalf of the horticultural society, a resident passed on their thanks for the grant for the flower show and confirmed that there would be space for the Parish Council in the Marquee on the day of the show.

Item		Action
67/16	Apologies were received and accepted from A Hillier, D Phillip's and D Veale. Declarations of interest we received from B Bailey (81/16) and J Bush (89/16)	
68/16	Rosemary Naish was re-elected as Chairman and signed the acceptance of office.	
69/16	David Worskett was re-elected as Vice Chairman and signed the acceptance of office.	
70/16	The minutes of the meeting held on Monday 18 th April 2016 and Tuesday 3 rd May 2016 were approved.	
71/16	Matters arising from last month's minutes: The Leisure area Leases have hit a snag – waiting for scouts to approve the solution put forward by our solicitor. (64/16d) Western Power have been asked to go ahead with the electrical works in the kiosk. They will send a quote as we need to pay up front. (41/16)	
72/16	Ian Myatt was appointed as Lead Councillor for 'Roads, Road Safety, pavements & footpaths' and Rosemary Naish was appointed as Assistant Lead Councillor for 'Communications' all other positions stayed the same. The working group for 'Finance & Pensions' and 'Grant Applications' were disbanded as the projects had been completed. David Phillips joined the working group for the Development of the Leisure Area.	
73/16	Representatives on relevant bodies remained unchanged.	
74/16	The Standing Orders were reviewed and adopted unchanged.	
75/16	The Financial Regulations were reviewed and changes recommended by NALC were adopted.	
76/16	The Asset Register was updated and adopted	

- 77/16 The Risk Assessment was updated and adopted
- 78/16 The dates for the ordinary meetings of the council for the next year were fixed although the date of the April 2017 meeting still needs to be confirmed as the normal date would fall on Easter Monday.
- 79/16 The following planning applications were considered:
- a) 14/05515/COND, Parcel 0006 Maynard Terrace: Discharge of Conditions 10, 11 and 12. Although comments are not invited it was agreed that the Parish Council object to these conditions being discharged as they were fundamental to some of the objections raised against the associated Reserved Matters application as there isn't enough information provided by the developer to satisfy these conditions.
- b) 16/02297/FUL Tynemore Farmhouse, Stowey Road
The Parish Council agreed that the proposals seemed reasonable, and there was no need to comment.
- c) 15/05068/FUL Parcel 8545 Upper Bristol Road – UPDATE
It was reported that this application was turned down by the Development Control Committee, despite the Ward Council and Chairman of the Parish Council speaking in favour. Reason's given for refusal included the detrimental effect it would have on existing shops. During DMC discussions it was also stated that the stretch of road was dangerous which was misleading.
- d) Chew Valley Neighbourhood Plan Consultation. It was agreed that the Clerk should respond by saying that it was a very good plan and that they should be complemented on how good it was.
- 56/16 The monthly finance reports were tabled and accepted.

Financial information for the meeting of the Council to be held on 16/5/16			
Cashbook balance reported at March meeting		£	27,104.71
plus Receipts since last meeting			
Street Sweeper Scheme April	£	311.12	
B&NES Precept & Parish Grant	£	17,013.99	
			£ 17,325.11
less Payments since last meeting			
Cheques per April meeting	£	1,936.78	
			£ 1,936.78
Balance per Cashbook at 30/4/16			£ 41,609.58
Receipts due			
Street Sweeper scheme for May	£	314.23	
			£ 314.23
Available before April cheques			£ 41,295.35
Cheques to be signed on 16/4/16			
Salary Cheques	£	1,154.00	May Salaries
Primrose Garden Maintenance	£	362.05	Grass Cutting May
			£ 1,516.05
Balance at bank after April cheques			£ 39,779.30
less ringfenced			
Legal Fees		3700.00	
			£ 3,700.00
			£36,079.30
Outstanding debtors	£	-	
Outstanding creditors			£ -
Electrical Works on Kiosk		50.00	
Fosseway Fencing		420.00	
			£ 470.00

- 81/16 The section 137 grant application from Clutton with Cameley PCC for £2000 for grass cutting was approved.
- 82/16 It was suggested that the money budgeted for the Queen's Birthday should be used to pay for the Band on the Village Fun Day – Jenny Bush agreed to discuss with the Social Club. JB
- 83/16 The following Correspondence was reported: RN
 a) Invitation to bid for the Strategic Community Infrastructure Levy had been received from B&NES Rosemary Naish agreed to put forward a bid for the Leisure Area.
 b) Communication from B&NES regarding the resurfacing of the A37 at Pensford and overnight closures from the 23rd May.
- 84/16 The Ward Councillor reported that the works on the A37 would include a reduction in the speed limit to 30mph through Clutton. She urged residents to comment to B&NES if a new planning application for the Farm Shop is put forward. She also reported that the B&NES will be considering Devolution that will give them £900 million over the next 30 years.
- 85/16 It was agreed that the Street Light in Lower Bristol Road (C4) was no longer needed as the post box and bus stop are no longer there. The Clerk would investigate how it could be removed. Clerk
- 86/16 It was reported that a series of consultations are taking place across B&NES including the Somer & Chew Valley Transport Strategy Consultations. These are mostly sensible however there are couple of areas where the emphasis could be improved. There should be more consideration for the residents that work in the area (rather than commute into the Cities) There is very little mention of those people that move around locally by Van or Car. There should be more notice made of the problem within some Villages (Eg Chew Magna) where improved parking facilities would free up the centre of the Village and remove congestion. There is no mention of the possibilities of Bypasses, which could take the threat of danger, created by through-traffic, out of the villages. These comments have been made at the consultation event.
- 87/16 It was reported that a drain cover had broken in the Leisure Area and a £40 replacement was approved. The Chair had visited the Explorer Scouts who made some requests for the development of the Leisure Area, she would be visiting the Cubs, Beavers and Scouts in the next few days. A team of volunteers from B&NES will be coming to the Leisure Area to construct the firepit on the 3rd June. The cost of the Materials needed were approved.
- 88/16 It was reported that the council had received no objections to the Traffic Regulation Order for the introduction of the 20MPH speed limit and therefore work should start on around the 30th May. The Parish Council sought clarification of the changes to be made outside the school.

89/16 Stephen Bush was appointed the new Footpath Ranger.

90/16 It was reported that much of the work identified by the survey of the Village Hall had been carried out, including the electrics, the fascias and guttering, the monitoring of cracks etc. It was also reported that the social club had secured a substantial amount of funds to install a new roof on the back of the building, insulate and redecorate, which should be applauded.

There are now just three half plots left available in the allotments but the Clerk had received reports of a fire left unattended late at night, and the fire brigade had attended and allotment holders would be reminded that the right to light fires could be removed if this happened again.

91/16 The Clerk reported that the Playground Safety Check had been booked with RoSPA and that the notification had been received that our domain name should be renewed. Photos were then shared of the Beacon which had been lit for the Queen's Birthday Celebrations and thanks was extended to Jenny Bush for organising it. Clerk

Communication Stats: 117 newsletter subscribers, 130 Facebook Likes.
Website: 343 session, 279 Users, 774 Pageviews an Average Session
Duration: 2.17 minutes.

Close: The meeting ended at 9.00pm