

Clutton Parish Council

Monday 21st March 2016, 7.30pm in the Village Hall

Public submissions: A resident asked why the street cleaner had not attended to the hay which has been spilled on the road at the top of Station Road, a faulty street light was also reported at Hazeldene.

A number of residents voiced their concerns at the proposals for a Fish and Chip shop in Venus Lane (item 4c)

A representative from Curo spoke about their plans to resubmit plans to develop the field off Maynard Terrace. Some drawings were displayed which indicated that they would be redesigning the style of the houses and they would be more respectful to their village setting, including Chimneys, porches, style of windows and constructed with more traditional materials. They also said that the council's road safety audit of the reconfigured junction had made 18 recommendations which they would be able to meet. The coal board has dropped its objection and accepted proposals for dealing with the mineshaft and they would be carrying out another ecology survey. They will send copies of the visuals to the Parish Council and would appreciate feedback.

Minutes of the monthly meeting of the Parish Council

Present: Councillors R Naish(Chair), B. Bailey, J. Bush, S Dagger, D. Phillips, S Piddock & D Worskett. Mrs H Richardson (Clerk); and 4 members of the public.

Item	Action
32/16	Apologies were received and accepted from A Hillier, I Myatt, A Starr, and D Veale. Declaration of interest was made by S Piddock for item 35/16 c
33/16	The minutes of the meeting held on Monday 15 th February 2016 were approved.
34/16	Matters arising from last month's minutes: We are still waiting for response from the landowner regarding the grit path in the Avenue (144/15) R Naish agreed to push for a response. Aon has responded to several questions. A fire Pit can be installed in the Leisure Area provided it is away from any built up growth/vegetation which could catch fire. A sign must be installed stating the fire must be supervised until properly extinguished. If the Scouts install a zip wire the scouts will be liable for any incurred. Advice was also provided for the Clean for the Queen event and Queens Birthday Beacon.
35/16	The following planning applications were considered: a) 16/00947/FUL: 33 Rogers Close – Erection of two storey side extension. It was agreed to support this application, it is not directly overlooked by adjacent properties and does not conflict with the Neighbourhood Plan or other policies. b) 16/00898/FUL: Somersby Orchard, The Gug. Erection of a new dwelling following demolition of existing dwelling: The Parish Council agreed to support this application. It will be built on the same footprint using existing foundations. The new house will be built with traditional materials and to the highest energy and environmental standards. The applicant has taken the time to consider and conform with the Neighbourhood plan policies.

- c) 16/00682/FUL: Valley View, Venus Lane – Change of use of former curtain manufacturing production designation to a fish and chip shop. The Parish Council agreed to oppose this application. Although the need to encourage retail into the Village was identified, it was felt that this was not the right proposal to support as it was in conflict with Neighbourhood Plan Policy CNP9 as it would have a detrimental impact on the residential amenity of Neighbours and Traffic environment.

36/16 The monthly finance reports were tabled and accepted.

Financial information for the meeting of the Council to be held on 21/3/16			
Cashbook balance reported at Feb meeting		£	32,841.01
plus Receipts since last meeting			
Street Sweeper Scheme Feb	£	311.12	
			£ 311.12
less Payments since last meeting			
Cheques per Feb meeting	£	1,609.91	
			£ 1,609.91
Balance per Cashbook at 29/2/16			£ 31,542.22
Receipts due			
Street Sweeper scheme for Marc	£	311.12	
			£ 311.12
Available before March cheques			£ 31,853.34
Cheques to be signed on 21/3/16			
Salary Cheques	£	1,155.28	March
Information Commissioner	£	35.00	Data registration
Wellington Signs	£	76.80	No dogs
B&NES	£	693.00	Repair of Swing
B&NES	£	62.50	Leisure Area Rent
SLCC	£	250.00	Cilca Registration
SLCC	£	90.70	Books
ES Electrical	£	438.00	Electrical Works
Clutton Youth Club (reinburse)	£	258.00	Electrical Report
Primrose Garden Maintenance	£	1,594.00	Goals, turf, brambles
Chris Mallard	£	360.00	Footpath Clearance
HMRC	£	245.97	Tax & NIC
2016-17			
Marc Betton	£	150.00	Website Hosting
SLCC	£	276.98	Annual Subscription
Royal Mail Group Ltd	£	252.00	PO Box
			£ 5,938.23
Balance at bank after March cheques			£ 25,915.11
less ringfenced			
Legal Fees		3700.00	
Grit Path for Avenue		800.00	
			£ 4,500.00
			£21,415.11
Outstanding debtors		£	-
Outstanding creditors			£ -
Electrical Works on Kiosk		50.00	
Fosseway Fencing		420.00	
Tap locks & Keys for allotments		271.32	
			£ 741.32

37/16 The hourly rate of council staff was increased in line with legislation for the national living wage.

- 38/16 An update version of the Finance Regulations (Based on model finance regulation published by NALC November 2014) was presented and adopted.
- 39/16 Expenditure to replace the rotten fence in the playground was approved. Clerk
- 40/16 It was agreed that old documents would be archived to Bath Archives
- 41/16 Following an electrical inspection on the phone kiosk it was decided that electricity should be taken out of the kiosk. Clerk
- 42/16 It was agreed that the Parish Council would commit to attain Foundation Level of the Local Council Award Scheme, and the registration fee and accreditation fee were approved. RN
- 43/16 Plans to light a beacon for the Queen's Birthday celebrations were approved JB
- 44/16 The Ward Councillor reported that she would be attending a full council meeting on the Budget and that it was likely to result in a rise in Council Tax.
- 45/16 It was reported that the working group for the improvements to the Leisure Area had met and arranged a site visit to walk around the Leisure Area. RN
- 46/16 It was reported that the Village Hall Committee had appointed a new treasurer and the electrical works had been completed and certificated.
- 47/16 The Ward Councillor was not present but reported in writing that the application for the Farm Shop would be considered by DMC on the 6th April 2pm and that she has a meeting with Highways early April and would ask for a copy of the road safety audit for the Clutton Hill /Maynard Terrace Junction.
- 48/16 It was reported that the following correspondence had been received: RN
- a)A resident had written asking for the Butchers Shop to be registered as an Asset of Community Value. It was agreed that Rosemary Naish would look into this as she is in the process of registering the village assets that had already been identified.
- b)Chelwood Bridge Rotary Club have asked for nominations for the Rotary Community Award.
- c)An invitation had been received from the horticultural society and it was agreed that the Parish Council should participate in the flower show on the 13th August.
- d)The Parish Council agreed to support the online petition 110489 to vote to have appeal rights against planning decisions.
- e)It was reported that the Parish Council had received notification that they would be receiving 15% of the CIL collected in 2015/16 from the developer of 2 Moorsfield.
- f)All Councillors were invited to a Thankyou Reception from the Chairman of the Council, Cllr Ian Gilchrist on 20th April.

g)Notification had been received that the submission date for year-end accounts is the 24th June.

49/16 The Chair reported on the meetings and Forums she had attended.

50/16 The Clerk reported that three faulty Street lights had been reported and the notification has been received that we are now free to co-opt for the two vacant seats on the Parish Council.
The 'Clean for the Queen' village clean up event had been successful and special thanks was given to Jenny Bush for organising the event.
It was also reported that the Parish Council were actively looking for someone to keep the footpaths in the Village clear and free of brambles – thanks were given to Chris Mallard who has been doing so in recent years. Anyone interested should contact the Clerk.

Close: The meeting ended at 9.04pm