

Clutton Parish Council
Monday 18th July 2016, 7.30pm in the Village Hall

Minutes of the monthly meeting of the Parish Council

Present: Councillors R Naish(Chair), J Bush, S Dagger, A Hillier I Myatt, D Phillips, S Piddock, D Worskett, & S Drew (After 117/16), A Parfitt (after 117/16), and Mrs H Richardson (Clerk); and 14 members of the public.

Public Submissions: A resident asked the Parish Council to consult with residents before taking any action regarding the Street Light (C4) on Lower Bristol Road.

A resident reported that the Street Light (C4) is exceptionally bright, environmentally unsound and disruptive. The bus stop and post box in that location have been removed. The Street Light (C5) further along Lower Bristol Road was removed in the 70's. The School Bus stops by it and so the resident asked that a sensor could be fitted to cover the pick up/drop off times, it could be reduced in height, and whether the bulb could be changed to a white bulb.

A representative from the Scouts asked for the Parish Councils continued assistance in drawing up the sub leases in Clutton Station Park. The Scouts require Security of Tenure showing a minimum of five years guaranteed in order to submit grant applications for a new building as the current one is in desperate need of repair. Amendments to the Parish Council's head lease with B&NES will there for be required.

Item		Action
114/16	Apologies were received and accepted from B Bailey, A Starr, D Veale and K Warrington. S Dagger declared an interest in item 118/16 as a member of the scouts committee.	
115/16	The minutes of the meeting held on Tuesday 31st May 2016 were approved.	
116/16	Matters arising from last month's minutes: It was reported that the street light (C4) on Lower Bristol Road would be on the agenda at the meeting once costings for alternative solutions had been established. Eg lower height, different type of bulb, using timer. (85/16) There are currently no community payback personnel available for any village projects. (105/16) CURO have confirmed that they own the garages in Rogers Close (110/15) and have agreed to look at the safety of the roof.	
117/16	Two applications were considered for the vacancies on the Parish Council and it was agreed that Steven Drew and Tony Parfitt should be co-opted onto the Parish Council.	
118/16	a) It was agreed that the Parish Council would support the planning application 16/03088/FUL: Parcel 8545 Upper Bristol Road. The Parish Council had supported previous application which had been turned down. The applicant has taken into consideration the previous reasons for the refusal and reduced the size and location of the proposals. Proposed changes to the	

A37 speed limit would improving the safety of the junction, even though the Parish Council had no issue with the safety.

It was reported that Parcel 0006 Maynard Terrace had now been approved although there were still a number of conditions the applicant needs to meet. It was also reported that Notification of appeal had been received for 16/00458/FUL: 71 Lower Bristol Road.

119/16 The Finance Reports were presented and approved.

Financial information for the meeting of the Council to be held on 18/7/16			
Cashbook balance reported at May meeting		£	41,609.58
plus Receipts since last meeting			
	B&NES Street Sweeper	£ 314.23	May
	B&NES Street Sweeper	£ 314.23	June
			£ 628.46
less Payments since May 16th meeting			
	Cheques per May meeting	£ 1,516.43	
	Clutton Horticultural Society	£ 250.00	Grant
	Clutton with Cameley PCC	£ 1,000.00	Grant
	Primrose garden Maintenance	£ 362.05	Grass Cutting
	Christine Wilkins	£ 300.00	Internal Audit
	Rosemary Naish (Remiburse)	£ 529.04	Drain Cover & Volunteer day
	NEST	£ 100.17	Direct Debit
	Bristol Water	£ 28.76	Direct Debit
	Salary Cheques (June)	£ 1,526.94	
	HMRC	£ 421.85	
	NEST	£ 74.65	Direct Debit
	Fosseway Fencing	£ 419.95	Playground Fence
			£ 6,529.84
Balance per Cashbook at 4/7/16			£ 35,708.20
Receipts due			
	Street Sweeper scheme for July	£ 314.23	
			£ 314.23
Available before July cheques			£ 35,393.97
Cheques to be signed on 18/7/16			
	Salary Cheques	£ 1,258.80	July Salaries
	NEST	£ 50.27	Pension DD
	Primrose Garden Maintenance	£ 362.05	Grass Cutting July
	Primrose Garden Maintenance	£ 362.05	Grass Cutting August
	Helen Richardson (reimburse)	£ 59.99	McAfee security for laptop
	Helen Richardson (reimburse)	£ 69.99	Office 365 for Laptop
	B&NES	£ 62.50	Rent for Station Park
	Avon Wildlife Trust	£ 48.00	Membership Subscription
	EDF Energy	£ 211.34	Electricity for street lights
	SSE Enterprise	£ 92.71	Lighting Maintenance
	AON UK Ltd	£ 367.69	Insurance renewal
	Payman.co.uk	£ 101.40	Payroll Management
	Rosemary Naish (Reimburse)	£ 355.00	New sign for Station Park
	Western Power Distribution	£ 333.83	Electricity Works on the Kiosk
			£ 3,735.62
Balance at bank after April cheques			£ 31,658.35
less ringfenced			
	Legal Fees	3700.00	
			£ 3,700.00
			£27,958.35
Outstanding debtors		£ -	
Outstanding creditors			£ -
			£ -

120/16 It was agreed that the Parish Council would commence the schedule of works

Clerk

recommended by the tree survey at Clutton Station Park, dealing with the branches overhanging the Scout Hut, as a priority.

It was also agreed that the Parish Council would contact the Solicitors and B&NES to request whether the Head Lease and Subleases for Clutton Station Park can be amended. This is to satisfy a requirement from the scouts to change the terms of the Break Clause, to allow Security of Tenure and to enable grant applications in order to fund a new building.

It was suggested that the Parish Council meet with the scouts in order to establish all outstanding concerns with the sublease.

- 121/16 The Station Park Working Group reported that they would be meeting on Friday 22 July to plan the Consultation Display at the Flower Show. Volunteers were requested to help with painting the fence. A scale model of Clutton Station has been booked to attend a consultation event in September. RN
- 122/16 A councillor rota was drawn up for the stand at the Flower show.
- 123/16 A grant application from Clutton Primary School for a contribution towards an audit of play space, was considered. It was agreed that the decision would be deferred and further clarification would be requested regarding how the subsequent playpod would be funded, how other community groups would be able to access the playpod out of hours, what are the specific benefits of the pod. Clerk
- 124/16 It was agreed that the Lead Councillor for highways would review the installation of the traffic calming scheme, and collate a 'snag list' and observations on how the scheme is working. IM
- 125/16 It was agreed that the Parish Council would apply for a grant to submit a new Neighbourhood Plan. A timetable would be drafted to allow the Spatial Strategy and Core Strategy review to be published before a new plan is submitted.
- 126/16 A report was given on the Devolution for the West of England Consultation which is open until the 15th August and Councillors were encouraged to respond individually. It was also reported that a new one-year cabinet role was created in May for Policy, Localism and Partnerships.
- 127/16 It was reported that the Parish Charter would be reviewed this Autumn.
- 128/16 Other correspondence was reported:
a) Documents have been received in relation to the inspection of the placemaking plan.
b) The annual play area inspection has been received with a few action points required.
c) Notification of the Policing Priorities Consultation
d) Communication from a local cycling club offering community support. Clerk
Details have been passed onto the school.
e) It was reported that the Parish Council had been invited to comment of the A37 Whitchurch to Farrington Gurney – Traffic Network. However as the deadline was prior to the Parish Council meeting, the Clerk submitted a

response on behalf of the Parish Council following discussions with the Councillors responsible for Highways.

f) Correspondence had been received from a resident proposing that a pavement be installed between Moorsfield and the Village Hall. It was agreed that the idea was worth looking into and that the Clerk should contact the land owner in the first instance.

129/16 The Ward Councillor sent her apologies, however the Stage 2 Safety Audit for the Maynard Terrace / Clutton Hill Junction had been received, but too late to include on the agenda for this meeting.

130/16 Cllr Tony Parfitt agreed to support Cllr David Phillips taking responsibility for the allotments.
It was reported that the Culvert that runs behind the Mead flooded following heavy rain on the 17th June as it is still full of rubbish. The Clerk would contact the Landowner.

131/16 It was reported that a resident had contacted Bristol Water regarding the excess water on the football field. The water was tested and as it is not Chlorinated it is not a supply issue. It was agreed that the Clerk should contact Wessex Water.

Clerk

The police provided an update that 4 vans were broken into on the 14th June and power tools taken. Enquiries are ongoing.

Training would be arranged for the new councillors.

Communication Stats: 135 Facebook Likes

119 Email Subscriber

Website 364 sessions, 282 unique users, 776 Pageviews.

Close: The meeting ended at 9.14pm