

**Clutton Parish Council**  
**Monday 19<sup>th</sup> October 2015, 7.30pm in the Village Hall**

**There were no submissions from members of the public**

**Minutes of the monthly meeting of the Parish Council**

**Present:** Councillors R Naish(Chair), J. Bush, S. Dagger, P. Mullins, I Myatt, D. Phillips, S. Piddock, D. Worskett and; K Warrington (District Councillor); Mrs H Richardson (Clerk); and 1 member of the public.

<b>Item</b>		<b>Action</b>
122/15	Apologies were received and accepted from B. Bailey, A. Hillier, A. Starr, and D Veale.	
123/15	The minutes of the meeting held on Monday 21 <sup>st</sup> September 2015 and were approved.	
124/15	Matters arising from last month's minutes:  Cllr Bush has arranged with a local company to place a skip in the village for the clean-up day - date to be arranged. The brownies and cubs have also been contacted and would like to be involved. All residents will be encouraged to join in a tidy the areas near their homes. (110/15)  Overgrown allotment plots have been identified and plot holders will be contacted to ask them to ensure that the plots are tidied up in line with the allotment policy. (115/15)  The new bin has been delivered and will be fixed in place shortly. (116/15)	
125/15	Planning	Clerk
a)	15/04286/FUL: 11 Burchill Close: Single story side extension. It was agreed that the Parish Council support this proposal, providing the applicant can demonstrate that they own all the land within the application site. The question was raised regarding the strip of land outside the garden fence and inside the rail by the pavement which has been included within the plans.	
b)	15/04215/RES: Parcel 3300 Temple Inn Lane, Temple Cloud. Approval of reserved matters for 70 dwellings. It was agreed that we request that the traffic management plan should be further tightened to include deliveries and waste collections and they should avoid the school run as well as the 'rush hour'. In addition to signs & barriers on the main infrastructure roads, signs were also requested to prevent access through Clutton and Marsh Lane.	
126/15	The Briefing document for the West of England Spatial Strategy was summarised and it was decided that the 'issues and options' document for engagement would be circulated and considered by councillors. Comments should be sent to Cllr Worskett who would formulate the Parish Council response.	ALL

127/15 The monthly finance reports were tabled and accepted.

128/15 The highways working group reported that they had met to consider option 4 of the traffic calming scheme and had reported back to B&NES highways with some suggested amendments and issues to consider (circulated to all councillors at the time). These included suggestions from a number of residents who had looked at the original options. The changes to Option 4 suggested and agreed by B&NES highways were: Clerk

- To remove centre lines on Cooks Hill to the south of the mead and parked cars mean that this is effectively a single track road.
- Terminal signs to be relocated 10m further up Clutton Hill to a wider point on the road allowing space for a boundary sign.
- Terminal signs to be relocated to the north of 69-71 Lower Bristol Road but due to limited width of the carriage way there will only be room for terminal signs, not boundary signs.
- Additional repeaters signs and roundels marked on the carriageway on the section between the Village Hall and the turning for Valley View.
- Following concerns raised regarding the movement of traffic and parking outside the school, the give way markings will be moved closer to the buildout and a white 'H-bar' marking will be installed in front of the existing vehicular access providing room for one vehicle to wait.
- the limited waiting bay outside the post office was removed from proposals following previous consultations.
- Additional signs were requested near the pedestrian crossing point East of the Railway Inn, but a suitable location still needs to be established.
- The gutter at the bottom of Station Road was identified as an issue pushing pedestrians into the carriageway however the virtual footway will be located next to the ditch/gutter.
- The edge of the carriageway by the layby at the bottom of Station Road will be repainted.

These changes were included to create option 4a.

The Parish Council considered option 4a, supported the above changes and considered further feedback from residents on the published drawings. It was noted that the further changes did not appear likely to increase the costs of the scheme materially. It was agreed that the Parish Council would support the proposal 'option 4a' but would ask the highways officer to consider some further suggestions:

- 1) There is concern that it is impossible for cars exiting The Mead to see whether there is any traffic coming down Station Road. They have to push out into the carriage way and hope that it is safe to pull out. It was requested that a build-out is considered in this location for safety reasons to aid egress from the Mead
- 2) There is concern that the pedestrian crossing location by 120 Station Road needs to move further east to gain the best visibility for Pedestrians.
- 3) It was requested that the land up to the gate to the Leisure Area which is public highway is resurfaced and made good. This is not part of the safety scheme but makes sense to do it at the same time as the other works.

B&NES highways are also considering a request to include a small gateways feature at the new location for the boundary signs at the bottom of Clutton Hill, in order to slow traffic on the approach to the bend at the bottom of Station Road.

It was agreed that the preferred boundary signs had the yellow/grey background as they appear to be more visible.

- 129/15 It was agreed that the Parish Council should request a buffer zone of 30mph on the approach roads around the Village ie Marsh Lane, Clutton Hill and Lower Bristol Road. The A37 has a limit of 40mph yet cars can travel at the 60 mph the national speed limit once leaving the village centre on narrow lanes. The lanes are not suitable for vehicles travelling at this speed, there are no pavements, frequent pedestrians and are used by traffic travelling to the industrial estates. Clerk
- 130/15 The Parish Council discussed the continuing problem of dogs mess in the village and the following action was suggested. Clerk/  
PM
- 1) To continue to put up signs encouraging people to clean up after their dogs.
  - 2) To invite the dog warden to meet parents at school pick up time and hand out flyers.
  - 3) To investigate the use of CCTV to identify the perpetrators, the legalities and suitable sites would be checked.
  - 4) To investigate a suitable location for a late night surveillance.
- One resident has already been identified and reported to the dog warden.
- 131/15 It was agreed that salaries of Parish Council staff should be adjusted in line with new legislation for the minimum wage.
- 132/15 The Parish Council agreed to support the Clerk through CiLCA Qualification and agreed to sign the learning agreement which committed the Council to: Support the employee throughout their studies, note updates on achievements and progress, give additional and remunerated time to the student to complete the portfolio of evidence, to cover the costs of training and travelling costs to the daytime seminars, monitor the employees workload and ensure new projects are limited during the study process, and recognise the importance of CiLCA qualification and its benefit to the Council.
- 133/15 It was resolved that the official Parish Council address will be Clutton Parish Council, PO Box 1287, Clutton, BS39 5XX.
- 134/15 The timetable for preparation and consultation for the budget 2016-17 was agreed to include a 1<sup>st</sup> draft of the budget at the November meeting, a public consultation event at the end of November, a second draft of the budget at the December meeting and a final approval at the January meeting. Clerk
- 135/15 The Ward Councillor reported that she has written confirmation that the S106 money from Clovelly was in the form of a deed and therefore must be spent on pedestrian facilities within a certain radius of the development site.

She is still trying to obtain a copy of the Stage 2 safety audit for the proposed

changes to the junction of Maynard Terrace and Station Road.

She is still trying to get an update from 'enforcement' for the activity on Featherbed Lane.

The Ward Councillor reported that the 'Your care your way' consultation closes on 30<sup>th</sup> October. This is an important consultation and more responses should be encouraged. Forms will be put in the pub, the social club and the post office and the link should be put on the website and facebook.

KW/  
Clerk

136/15 The following correspondence has been received:

Clerk

a Review of the Parish Sweeper scheme by B&NES. Clerk will speak to our Parish Sweeper and report back to B&NES.

b A resident asked what is being done about the developments on Featherbed Lane and also asked if the layby on the A37 could be tidied up/resurfaced. The resident would be advised to report it to B&NES and the website 'Fix my Street'

Clerk

c Clutton with Cameley PCC and The Cam Valley Arts Trail sent letters of thanks for their Grants.

d A resident complained about the trees on the Village Green. This has been reported to B&NES and they have agreed to take responsibility for them.

137/15 The Clerks report was presented and accepted.

It was reported that the Clerk had instructed a solicitor to act on behalf of the Parish Council to complete the subleases of the Leisure Area.

The request for a litter bin at the end of Maynard Terrace was being assessed by B&NES.

Work has started on fixing the Leisure Area steps.

It was reported that the Village Hall Committee has commissioned a Buildings Survey and Asbestos Survey and that the results would be circulated once received.

Communication Stats: Newsletter 111 subscribers, Facebook 110 likes, website 321 sessions, 222 users and 616 pageviews.

**Close: The meeting ended at 9.14pm**