

# **Clutton Parish Council**

## **Monday 21<sup>st</sup> December 2015, 7.30pm in the Village Hall**

Presentation outlining the work of ALCA & NALC from BoB Symons, Chairman of ALCA

A resident spoke in support of the planning application for the farm shop on Parcel 8545, Upper Bristol Road. The village needs this facility it would be a shop and a meeting place/café and the village will lose out if it is not permitted.

### **Minutes of the monthly meeting of the Parish Council**

**Present:** Councillors R Naish(Chair), B. Bailey, J. Bush, A Hillier, I Myatt, D. Phillips, S Piddock, A Starr, D Veale, D. Worskett and; K Warrington (District Councillor); Mrs H Richardson (Clerk); and 4 members of the public.

<b>Item</b>		<b>Action</b>
151/15	<p>Apologies were received and accepted from P Mullins and S Dagger. Written applications for dispensation to speak on matters regarding the Joint West of England Spatial Strategy, Transport Strategy and Placemaking Plan were received from all councillors and dispensations were granted as agreed by Maria Lucas, Head of Legal and Democratic Services and Monitoring Officer for B&amp;NES.</p> <p>Declarations of Interest were received from J Bush and S Piddock regarding 157/15.</p>	
152/15	<p>The minutes of the meeting held on Monday 16<sup>th</sup> November 2015 and were approved.</p>	
153/15	<p>Matters arising from last month's minutes:</p> <p>Waiting for response from the landowner regarding the grit path in the Avenue (144/15)</p> <p>Electrician has been asked to carry out electricity test on the phone kiosk (149/15)</p>	
154/15	<p>a) Parcel 8545, Upper Bristol Road: Erection of single storey farmshop and Café.</p> <p>The Parish Council agreed to support this application. The plans have taken previous objections into consideration and moved the proposed building closer to the A37 in line with other buildings and therefore made it less prominent. It will also be providing retail facilities to local residents.</p> <p>b) 2 Moorsfield, Discharge of Conditions 4 &amp; 6.</p> <p>Comments are not invited on this type of application, the planning working group reviewed the details and recommended that no comment was required.</p> <p>It was also reported that following discussions with the planning working group the clerk had submitted responses to two planning applications on behalf of the Parish Council as the closing date for comments fell between the meetings.</p>	

Country Butchers, Lower Bristol Road: Prior approval request for change of use...to dwelling house. Support: This is permitted development due to the nature and current use of the shop. The butchers shop is not sustainable due to its size it is unable to provide a variety of produce to make it viable.  
2 the Mead: demolition of Garden Wall to create parking. Support: as the Parish Council encourage off street parking as long as this does not adversely affect the access arrangements for the neighbours.

- 155/15 It was agreed that a response on behalf of the Parish Council would be submitted to the West of England Joint Spatial Strategy consultation, based on the principles put forward by the working group. The document would be circulated to all Councillors. DW
- The discussion relating to the Parish Councils response to the Joint Transport Strategy would be postponed and agreed at the January meeting.
- 156/15 The monthly finance reports were tabled and accepted.
- 157/15 The Parish Council considered a proposal to carry out electrical works on the Cabin to obtain the necessary safety certificates and fix the outside lights. In addition, to fit a new fire door and associated remedial work, and to alter the ramp to allow the door to open flat against the building to get rid of the blind spot behind the door. These works would benefit the children that attend the youth Club and the Pre-school.
- It was agreed that the electrical works should go ahead, but the decision on the fire door should be postponed until the sub-lease for the leisure area is finalised.
- 158/15 The second draft of the budget was reviewed and residents' comments from the consultation event shared with the Parish Council. Further amendments were suggested to either re instate the budget for youth services or to reduce the overall increase. A small working group were asked to amend it again at bring it back to the next meeting for final approval. RN  
DW  
DV  
Clerk
- 159/15 It was agreed that the Parish Council use the services of an actuary to select an employee pension scheme, the upgraded service provided by our current payroll administrator is used and we bring forward our staging date from 1/8/16 to 1/4/16. RN
- 160/15 There was nothing to report on the proposed traffic calming scheme.
- 161/15 The Council's policy on the publication of correspondence was adopted.
- 162/15 The contract for the village grasscutting was awarded to Primrose Garden Maintenance for the second year. This was the most competitive quote and the service provided over the past year was very good.
- 163/15 The Ward councillor reported that she still had the Ward Councillors initiative grant available. It was suggested that the Cabin make an application for the Ward Councillors initiative for the work proposed in 157/15. The Ward Councillor is still chasing the Stage two safety audit for the junction of Maynard Terrace and Clutton Hill. She also suggested a film club for the Village Hall and asked if there would be any interest.

- 164/15 a) It was reported that the Parish Council had received correspondence from a resident complaining about a Van that regularly parked on the pavement on Station Road outside the post office forcing pedestrians onto the road. The matter had been reported to the police.
- b) It was reported that a resident had complained about cars parked in the turning space at the end of Valley View preventing other residents to turn their cars at the Cul-de sac – the matter had been reported to the police.
- c) The Venus Lane playground annual Inspection had found that the crossbar of the flat swings and the bushes in the swivel links needed replacing. The Clerk was authorised to get these repaired as soon as the quote was received.
- d) The Parish Council received a thankyou from the Church Events Committee for taking part in the Christmas Tree Festival.
- e) Bristol Water contacted the Parish Council due to a possible water leak on the supply to the allotments. Brian Bailey volunteered to investigate.
- f) It was reported that a blocked drain and smell of cider at the top of Clutton Hill had been reported to B&NES following several emails from a resident.

BB

- 165/15 Reports were received from the members of representative bodies:
- a) A building surveyors report had been received for the village hall and would be summarised next meeting – they are still awaiting for the asbestos report.
- b) Sophie Piddock volunteered to lead on a plan for the leisure area.
- c) Allotments – nothing to report
- d) A report was given on the current position of Clutton United Charities.
- e) There were no reports from the Flood wardens

- 166/15 The Clerks report was presented and accepted. It was reported that the Clerk and the Chair had met with a representative from B&NES to discuss the Parish Sweeper Scheme.
- A faulty street light on the lower Bristol Road (CO35) had been reported to SSE.
- The Parish Sweeper has swept the footpath behind the Village Hall (not part of the scheme)

Communiatio Stats: 110 Newsletter Subscribers, 119 Facebook Likes.  
Website: 798 pageviews, 472 sessions, 347 users, 1.03 Ave time on page.

Clerk

**Close: The meeting ended at 9.50pm**