

# Clutton Parish Council

Monday 20<sup>th</sup> October 2014 in the Village Hall

## Submissions from members of the public

- Ref Item 136/14: The tenant of allotment plot 1a who said that he applied for a plot and was never given the paper work and was told go ahead and start working on plot 1A. He was not aware that he wasn't able to put up a shed. It is made of reclaimed wood

## Minutes of the meeting of the Council

**Present:** Councillors R. Naish (Chairperson), B.Bailey, S. Dagger, J. Fletcher, A. Hillier, P. Mullins, I. Myatt, D. Phillips, S. Piddock, A Starr; Mrs H. Richardson(Clerk); and 3 members of the public.

Item		Action
128/14	<b>Apologies, absences and declarations of interest</b> Councillors V. Adie, D Veale, D Worskett and Councillor J Sparks sent their apologies. There were no declarations of interest.	
129/14	The <b>minutes</b> of the meeting held on <b>Monday 15<sup>th</sup> September 2014</b> were approved.	
130/14	The Clerk reported on matters arising from the decisions of the last meeting.  <b>Paperless meetings</b> (120/14) – grant application has been submitted. Further to agreed <b>changes</b> at the last meeting(121/14), the standing Orders are currently being reviewed and a proposal should be put forward at the next meeting with suggested changes. <b>Website review</b> (127/14) – Ongoing. The clerk has produced a document which forms the basis of the website review, this is now on dropbox (and will be circulated to all councillors for their input.	  <b>Clerk</b>  <b>Clerk</b>
131/14	<b>Finance</b> The <b>monthly finance reports</b> were tabled and accepted	
132/14	It was reported that at the recent budget consultation event on October 4 <sup>th</sup> residents' suggestions for improvements to the village were recorded. Associated costs for each suggestion will be researched and presented at the next consultation event on November 22 <sup>nd</sup> 10am -12noon in the Village Hall.	<b>Clerk</b>
133/14	The Parish Council agreed to sell the shares the council own, but held by a 3 <sup>rd</sup> party. The value of the shares is relatively small and not likely to increase in value.	<b>Clerk</b>
134/14	<b>Planning</b> The Parish Council considered the planning application 14/03862/FUL for 10 Rogers Close and agreed that they would support the application as it would not cause overcrowding, was similar to other extensions in the area and they supported off street parking.	<b>Clerk</b>

### **Communications**

- 135/14 It was agreed that a Clutton Parish Council facebook page should be created and that it should be a public group so that it would not restrict public access to its posts. This should further increase interaction between residents and the Parish Council. The page would be carefully administered and any offensive posts would be deleted. Only the Clerk should respond to posts on behalf of the Parish Council and would only offer factual responses where appropriate.

**JF**

### **Allotments**

- 136/14 The new Allotment Policy was considered and a few changes suggested. It was decided that it should be circulated to allotment holders for their input, and then should be presented again at the next meeting.

**DP**

### **Other**

- 137/14 It was agreed that the Parish Council should make applications to register the following buildings/facilities 'Assets of Community Value': The Village Hall, Recreation Field, Allotments, The Railway Public House, The Village Green, The Leisure Area, the Post office and the Village Car Park. Other areas would be investigated to see if they could also be registered.

**Clerk**

- 138/14 The Ward Councillor was unable to give his report due to illness

### **Correspondence**

- 139/14 a) A letter from a 9 year old, concerned about road safety in Clutton was discussed asking the parish council to consider a number of traffic calming measures, other suggestions from councillors included a sign drawn by children from the primary school and a sign saying that residents of 'Clutton would like a voluntary 20 mph speed limit'. This issue would be revisited at the next Parish Council meeting when the lead councillor for highways would present an update on Banes traffic calming proposal and a proposal for how the Parish Council would like to move forward.
- b) A letter from the Village Hall committee, informing the council that the social club would like to make alterations to the back of the social club, to allow an outdoor area for its members. The Parish Council wanted to know whether the changes would sacrifice car parking space and wanted to know how this would impact on the drains. However it was agreed that it would be good to take smokers away from the front entrance. The council would want written confirmation from BANES Planning and Building Control whether planning permission was required or not.
- c) The Council received confirmation of the Tree preservation order at Tynemore Farmhouse.
- d) The Council members received an invitation to a CPRE special event on 23<sup>rd</sup> October to question six prospective parliamentary candidates from the main parties on issues important to the CPRE.
- e) The Parish Council were invited to take part in the Christmas Tree Festival St Augustine's Church. It was agreed that the Parish Council would take part and Councillor Sophie Piddock agreed to co-ordinate.

**PM**

**SP  
Clerk**

f) it was reported that there were several hedges in the village that needed cutting:

i) Station Road/ entrance to the leisure area – narrowing the lane into the leisure area and making it difficult for two cars to pass each other. The Clerk would write to the owner of the hedge and to B&NES as they are responsible for the road as far as the gate.

**Clerk**

ii) Property between Broomhill Lane and the school, overhanging the pavement, only allowing one persons width. The Clerk would write to the owner of the property.

**Clerk**

iii) Land south of Maynard Terrace – the pavement is unusable. The Clerk had already contacted the owners who said they would attend to it.

g) It was reported that there were several footpaths that were overgrown including:

i) CL6/22: footpath needs clearing.

ii) CL6/4: The swing gate and footpath sign is overgrown.

These have both been reported to the footpaths attendant and have both been cleared.

140/14 It was reported that the latest draft policy's for the neighbourhood plan were on display at the consultation event on the 4<sup>th</sup> October in the Village Hall. The final wording has now been agreed with planners and should shortly be ready to submit to BANES to start the formal 6 week consultation in the village.

**RN**

141/14 The Clerk reported that as part of the website review there would be a section on the street sweeping scheme so that everyone could be aware which streets were being attended to each week, there would also be a facility to report any areas of the village that needed attention.

**Clerk**

The tender document for grass cutting is being prepared and would be publicised shortly.

The senior Arboriculturalist from B&NES confirmed that we do not need special permission to remove branches/make safe a tree on the entrance to the Leisure Area, which maybe unsafe as there is no TPO and it is not part of a nature conservation area.

The leak at the Allotments is still not resolved and Wessex Water claim that there is not a leak. A brief description of the work required would be prepared and circulated to get some quotes to fix it.

**DP**

It was also reported that a street light near the playground is not working and the village car park needs attention

**Close: The meeting ended at 8.36pm**