

Clutton Parish Council

Clerk: Helen Richardson Tel: 07542 689398 Email: clerk@clutton.org.uk

The monthly MEETING OF CLUTTON PARISH COUNCIL will be held on MONDAY 15th MAY 2017 at 7.30pm at the Village Hall, Clutton. Press and Public are invited to attend.

AGENDA

- 1 To receive and accept apologies for absence and declarations of interest. **(Clerk)**
- 2 To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office. **(Clerk)**
- 3 To elect the Vice Chairman and to receive the Vice Chairman's Declaration of Acceptance of Office. **(Chair)**

Public Participation Session

This provides an opportunity for members of the public to raise questions about and comment on items on the agenda.

- 4 To approve the minutes of the meeting held on Tuesday 18th April 2017 **(Chair)**
- 5 To receive reports on any further matters arising from the decisions of the last meeting
- 6 To appoint members to serve on working groups and as lead councillors as required **(Chair)**
- 7 To appoint representatives on relevant bodies as required: **(Chair)**
- 8 To review the Standing Orders for Clutton Parish Council **(Chair)**
- 9 To review the Financial Regulations for Clutton Parish Council **(Chair)**
- 10 To review the Council Asset Register. **(Chair)**
- 11 To review the Councils Risk Assessment. **(Chair)**
- 12 To fix the dates and times of ordinary meetings of the council for the ensuing year. **(Chair)**

Planning

- 13 To receive a report from the Planning Working Group and agree responses to the following Applications:
a) 17/01645/FUL: Greyfield Wood: Extension of current Car Parking

Finance, Legal, HR & Admin

- 14 To approve the monthly finance report.
- 15 To approve the Action Plan 2017-18

Highways, Rights of Way & Infrastructure

- 16 To receive an update on the appointment of Footpath Ranger
- 17 To receive an update on the Maynard Terrace / Clutton Hill Junction

Parks and Open Spaces

- 18 To receive an update on the Clutton Station Park Consultation

Miscellaneous

- 19 To consider any other correspondence since the last meeting. **(Clerk)**
 - a) Notification of Play Area Inspection
 - b) Membership of Joint Local Access Forum
 - c) Resident: Cooks Hill Traffic
 - d) Resident: Request to install a bench on Football field
 - e) Allotment Holder: Request to install a pond / Wildlife area
- 20 To receive a report from the Ward Councillor
- 21 To receive a report from the members of representative bodies **(Various)**
- 22 To receive a report from the Clerk on activity since last meeting. **(Clerk)**
- 23 Personnel Review



Parish Clerk